

**Tender for the Replacement of Damaged Mirrors, Writing Glasses, Steel  
Wardrobe Glasses and Window Glasses at IIM Tiruchirappalli**

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli) is an Institute of National Importance, more details about IIM Tiruchirappalli are available on our website <http://www.iimtrichy.ac.in>.

IIM Tiruchirappalli invites Tender for the “*Replacement of Damaged Mirrors, Writing Glasses, Steel Wardrobe Glasses and Window Glasses at IIM Tiruchirappalli*” as per the specifications and the terms and conditions given below:

Sl. No	Description of items	Qty	Rate per Unit	Total Amount Rs.
1	Supply and fixing of Mirror over existing plywood including removal of old damaged one & all necessary items and labour charges etc complete as per standard specification. 4 Sides bevelling 4 mm mirror glass annealed glass cutting straight with polish.  Size: 390 x 1500 mm. Thickness – 4mm.	14 Nos		
2	Supply and fixing of window glass panels in the existing shutters including removal of damaged one & all necessary items and labour charges etc complete as per standard specification.  Tuffen glass green color.  Size: 400 x 1000 mm. Thickness – 6mm.	2 Nos		
3	Supply and fixing of mirror in steel wardrobe including labour charges etc. complete. 4 Sides bevelling 4 mm tk mirror glass annealed glass cutting straight with polish.  Size: 300 x 1200 mm. Thickness: 4mm.	3 Nos		
4	Supply and fixing of lacquered ultra-white, Annealed glass including all necessary items and labour charges etc complete as per standard specification. 4 Sides bevelling annealed glass cutting straight with polish.  Size: 1194 x 1067 mm. Thickness – 6mm.	3 Nos		

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Sl. No	Description of items	Qty	Rate per Unit	Total Amount Rs.
5	Supply and fixing a Tuffen glass in the aluminum glass panel & window including all necessary rubber beading, screws etc. all work complete as per standard specification. Size: 750 x 900 mm. Thickness – 6mm.	1 No		
<b>The Total Amount including Replacement, Packing, Labor, Freight, Loading &amp; Unloading Charges etc., and Excluding GST.</b>				

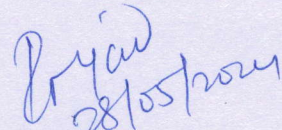
**Terms & conditions:**

1. The above cost should be excluding GST and including Replacement, Packing, Labor, Freight, Loading & Unloading charges, etc.
2. **Work to be done at:**  
Indian Institute of Management Tiruchirappalli  
Trichy- Pudukkottai High way, Tiruchirappalli – 620 024.  
**Contact: Email: [purchase@iimtrichy.ac.in](mailto:purchase@iimtrichy.ac.in) | Phone: 0431 – 250 5121/22.**
3. Bidder should take into account the Corrigendum/Addendum published on the IIM Trichy website on the tender page from time to time before submitting the bids.
4. The brand and specifications mentioned in the tender should only be delivered.
5. **Delivery:** within 15 days from the date of receipt of the Purchase Order. If the agency/firm fails to supply the items within the stipulated period, the institute has the right to cancel the Purchase Order or take appropriate actions as deemed necessary.
6. **Warranty: - There should be one-year warranty against manufacturing defect.**
7. **Scope of Work:** Supply, removal and Replacement of damaged glass and mirrors including, Labor, Freight, Loading & Unloading charges, etc. The work to be carried out in various buildings and floor levels up to third floor.
8. **Approved make for (A) Mirrors are: - Modi Guard, Saint Gobain, CERA and for(B) Glasses are: - Saint Gobain, Asahi & Modiguard**
9. The Bidder (s) should have been registered with the Goods and Services Tax Council for the purpose of Goods & Service Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN, and Bank account details should be submitted along with the Bid. The names appearing on all these documents and the tender document should be the same or linked.
10. **Subletting of Work:** The firm/agency should not assign or sublet the work/job or any part of it to any other person or party. The Tender is not transferable. Only one Tender shall be submitted by one tenderer.
11. **Additional Quantity Clause:** IIM Tiruchirappalli shall exercise an option to procure additional Quantity of the items in addition to the quantity initially mentioned in the tender at the same rate, terms & conditions of the tender. It will be entirely at the discretion of the Buyer (IIMT) to exercise this option or not.

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12. **Repeat Order Clause:** IIM Tiruchirappalli shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/ successful commissioning/installation of the work with the same terms & conditions of the tender. In extraordinary circumstances, a repeat order shall be placed within 01 (one) year. It would be entirely at the discretion of the buyer (IIMT) to place the repeat order or not.
13. If you have any technical queries, please e-mail to **estatemanager@iimtrichy.ac.in** by marking a copy to **purchase@iimtrichy.ac.in** / 0431 -250 5048/5156 before submitting the tender.
14. *The bidder should quote the rate for all the items failing which the tender will not be considered for further evaluation.*
15. *The bidder should submit the tender duly signed and stamped on all the pages.*
16. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clause or items stated therein any or all provisions of this Tender document. Such revisions / amended/ corrigendum will be made available on the website of the IIMT Tender portal.
17. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the tender.
18. No telex/telegraphic/fax tenders will be accepted.
19. IIMT will not be responsible for any loss in transit or postal delay.
20. **Payment Terms:**
  - a. No advance payment will be made in any case.
  - b. The payment will be made on the basis of actual measurement.
  - c. The Vendor shall raise invoices after completion of the agreed milestones to the satisfaction of the Institute. Part payment will be made within 15 days on receipt of bills with all the supporting documents.
  - d. The final payment will be released on completion of the entire work and submission of all the necessary documents.
21. Tax will be deducted as per the rule in force.
22. Any legal disputes that may arise shall be subject to the Courts at Tiruchirappalli.
23. GST Number of IIM Tiruchirappalli is **33AAAI5004R1ZO**.

The tender should be submitted in the sealed cover superscribing "*Replacement of Damaged Mirrors, Writing Glasses, Steel Wardrobe Glasses and Window Glasses at IIM Tiruchirappalli*" addressed to, "The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy-Pudukkottai Highway, Trichy – 620 024 to reach us on or before **05.00 PM, June 18, 2024**."

  
28/05/2024  
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