

CORRIGENDUM-I

FOR

Tender Notification No.: IIMT/2020-21/MPS/08, Dated 30/09/2020

Tender for Providing Manpower Services to IIM Tiruchirappalli

Corrigendum/Amendments in the tender document

1. Please refer the tender document pertaining to Providing Manpower Services to IIM Tiruchirappalli

Modifications /Amendments		
Reference in the Tender	Queries raised by the Bidders/Bidders representatives	Decision of IIM Tiruchirappalli
Page 1, Page 8; point 32 & 34 and Page 13; point 66 (e).	Whether EMD and Tender Fee will be exempted for MSME Vendors?	Only EMD is exempted for MSME Bidders subject to production of valid documents. Tender Fee is mandatory for participating in the tender process and the Tender fee is not exempted for MSME Bidders also.
Page 8; point 24	Whether ESI and PF should be covered for all the manpower deployed at IIM Trichy?	ESI and PF should be covered for all the manpower deployed at IIM Trichy irrespective of the category, as per the statutory provisions.
Page 8; point 29	Whether the Over Time (OT) wages are allowed for the outsourced employees ?	Yes. The over time (OT) wages are allowed, which will be stipulated by the Institute.
Page 9; Point 40, Page 13; point 66 (g) and page 25; point 17.	Whether the self-declaration is sufficient if IT Return is not filed for the FY 2019-20	Yes. Self-declared unaudited financial statement shall be submitted with the Technical bid.
Page 9; Point 43	Whether the office can be set up in Trichy after award of the contract?	Yes. It is mandatory for the successful Bidder to setup the office in Trichy for operational conveniences after award of the contract within 15 days, failing which, the contract should be cancelled by the Institute.


R. Ravikumar
Administrative Officer (A, S&P)

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Page 10; point 47a, page 11; point 48, page 12; point 51, page 15; point 77 (1) and page 26	What is the minimum amount of percentage to be raised for Service Charge?	Service Charges should be quoted <i>per person per month</i> basis (excluding GST) and not percentage basis.
Page 10; Point 47 b, page 15; point 77 (2) and page 26	Who will pay for uniforms to 13 workers? Number of uniforms and safety shoes per person.	The Bidders should quote the rate for two numbers of uniform (Cotton T-Shirt), one pair of Safety shoes with two pair of Cotton Socks per person for each year and the amount for these items will be paid by the Institute.
page 11; point 48 and page 18; point 100.	Whether ESI and PF will be reimbursed as per the rules enforced?	Yes. ESI and PF are the statutory provision and these will be reimbursed by the Institute as per rules.
Page 12; Point 50	Whether Workmen Compensation Group Insurance should also be covered for those who will be covered under ESI Scheme?	Yes. Group insurance policy should be taken by the service provider for all the manpower supplied to IIM Trichy as per the Workmen Compensation Act and Group Personal Accident cover during the contract period even if the employees are covered under ESI Scheme also.
Page 12; Point 50	Whether insurance will be reimbursed on actual or plus service charge?	The amount spent on taking Workmen Compensation Group Insurance Policy and Personal Accident cover will be re-imbursed to the successful bidder by the Institute and the service charges, if any, on the premium payable by the successful bidder will be decided by the Institute.
Page 20; point 112	Whether the TDS will be deducted for only service charges or full amount	Yes. The TDS will be deducted on the total Invoice amount.


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Page 21; Point 120c	What type of proof needs to be submitted along with Tender document related to Insolvency?	A letter from the Bankers of the Bidder covering the period of last year shall be submitted with the Tender document.
	Leave Wages	The outsourced employees will be allowed to avail one day leave with salary for every calendar month. If the outsourced employee is not availing such leave, such employees will be paid with the leave wages at the end of the calendar year.
Page 24; Point 9	What is the document required to submit for "Brief details of Litigations, if any, connected with related work, current or during the last three years, the opposite party and the disputed amount"?	In this regard, the Self-Declaration by the Bidder(s) will meet the requirement.
Page 24; Point 10	What is the document required to submit for "Specify whether there are any issues / disputes against your agency/ firm/ company before the commissioner of Provident Fund, Employees State Insurance, Labour Tribunal Authorities, etc.,"	
	Is there any rate increase allowed for another 2 (two) years of extension?	There is no increase in the rate allowed for the entire contract period. The service charges will remain the same for 3 years (1 + extendable upto two years subject to satisfactory performance in providing manpower services to IIM Trichy)


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	Whether the wages are admissible for National and Festival Holidays.	Yes. If the outsourced employee(s) is/are required to perform duty on three National Holidays (26 th January, 15 th August and 02 nd October) and also on five Festival holidays, which will be decided by the Institute, for providing essential services in the Institute, an appropriate wages will be paid to such outsourced employee(s) for the duties performed on National and Festival Holidays.
	What is the approximate tender value?	Approximately, Rs. 85 Lakhs to 1 Crore Per Annum
	What is approximate salary for the each category of the manpower?	Salary of the outsourcing employees will be fixed by the Institute for all the categories but the bidder should quote only the service charges per person per month excluding GST.
	Is there any ceiling limit on Sum Assured for the Workmen Compensation Act Group Medical Insurance & Personal Accident coverage?	Yes. The Sum Assured ceiling limit will be decided by the Institute as per the norms.

All other points mentioned in the Tender document other than the above Corrigendum will remain same.


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