

Sub: Notice Inviting Tender for the Supply, Installation, Customization, Testing and Commissioning of Biometric Devices at IIM Tiruchirappalli

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli) is an Institute of National Importance, established by the Ministry of Education (Shiksha Mantralaya), Govt. of India. More details about IIM Tiruchirappalli are available on our website <http://www.iimtrichy.ac.in>.

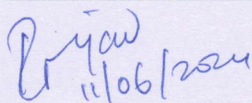
IIM Tiruchirappalli invites Tender for the *Supply, Installation, Customization, Testing and Commissioning of Biometric Devices at IIM Tiruchirappalli* as per the specifications on the terms and conditions given below:

Sl. No.	Name of the items	Qty	Rate Per Unit	Total Amount
1	<p>Supply, Installation, Customization, Testing, and Commissioning of Biometric based Hardware device on the Following Specifications:</p> <p>The display should have a minimum 5 Inch Touch Screen Face Capacity of the device storage: 6000 Palm Capacity: 3000 Fingerprint Capacity: 6000 Card Capacity: 10000 Transactions: 200,000 Min Hardware Specification: 900 MHZ Dual Core CPU, Memory 512 MB RAM/ 8 GB Flash Camera Specification: 2 MP WDR Low Light Camera Adjustable Light Brightness LED Facial Recognition Speed: <=1s Power Supply: 12 V 3 A Should be able to disable the card mode if not needed. Approved Makes: ZK, Hikvision, MI, Micromax.</p>	2 Nos		
2	<p>Customized Software as per the below requirement:</p> <p>The vendor should provide a web-based Hostel Students IN/OUT Solution, which should eliminate any human error while recording Outside Time Spending hours. The Real Time Tracking of the Student Records should be available in this application. It should work with supreme accuracy as compared to traditional paper worksheets or manual time tracking. It should enable us to track and manage students' timings and Late hours effectively and accurately. It should automate the calculation of Students' Time tracking based on different parameters like late, noting reasons online by the students during exit, out time Management,</p>	1 No		

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<p>automated email reminders to latecomers, deactivating of account if not marked their finger during return, allowing security to activate the deactivated accounts as and when needed etc.</p> <p>The in/out Time management system should be integrated with the proposed biometric, fingerprint biometric device, and face recognition-based device. The specification of the device is given in page#1.</p> <ul style="list-style-type: none">• Real-time visibility into time in and out data• Automatic email notification to Students for their time exception; this will be enabled only for certain reasons.• IN/OUT' daily IN / OUT Systems, schedule Visits and his Group wise data at fingertips• Easy integration with any IN / OUT Systems device such as biometric /face or cards.• Easy integration with third-party ERP via configurable output template as and when needed. <p>The Software should have a Dashboard, Students' Master, IN / OUT entries, Reports generation module, etc.</p> <p>a) Modules to be created under masters</p> <ul style="list-style-type: none">• Entering of details of the multiple location for marking IN / OUT• Entering of Students details along with fingerprints and face prints (Integration of finger print or facial recognition with Students data)• Department wise segregation of the Students <p>b) User / Admin management module.</p> <ul style="list-style-type: none">• Bulk Uploading of student details in excel.• Device Registration and uploading of finger prints,• Access to security staff for the daily administration during the real-time marking of in/out.• A monitoring station for the security at the gate. Computer will be provided by IIM Tiruchirappalli.			
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	<p>c) Automated IN /OUT Record updation & live monitoring.</p> <ul style="list-style-type: none"> Automated marking of in /out Reason for leaving the campus to be recorded via the biometric device during exit(out). Triggering automatic emails from the software to the late comers. Auto emails will not be triggered for all reasons which will be set from the backend. <p>d) Reports</p> <ul style="list-style-type: none"> Generation of custom report based on the input fields including Late Comers Report Generation of in/out Log Details (Date wise, month wise, period (from-to) wise) 			
<p>Total amount including Supply, Installation, Testing, Commissioning, Packing, Forwarding, Loading and Unloading, Labour, Freight, etc. and excluding GST</p>				

Terms & Conditions:

- The above cost should be inclusive of Supply, Installation, Customization, Testing, Commissioning, Packing, Forwarding, Loading and Unloading, Labour, Freight, etc., and excluding GST. *No extra amount will be paid apart from the above-quoted price.*
- Scope of the work:**
 - The vendor should handle the supply, installation, testing and commissioning of the entire system. The biometric hardware devices should be integrated with the software detailed in the above table.
 - The vendor should do the complete installation and integration the software and the hardware devices. The vendor should make necessary customization as per the requirement of IIM Tiruchirappalli after installation.
- Warranty & AMC:**
The vendor should provide 1-year AMC support for the software and 2-years warranty for the hardware from the date of commissioning.
- Work to be done at:**
Indian Institute of Management Tiruchirappalli
Trichy- Pudukkottai High way, Tiruchirappalli – 620 024.
Contact: Email: purchase@iimtrichy.ac.in ; **Phone:** 0431 – 2505121/22
- The Bidder (s) should be registered with the Goods and Services Tax Council. A copy of the GST Registration Certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN and Bank account details should be submitted along with the Bid.

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The names appearing on all these documents and the tender document should be the same or linked.

6. Delivery Schedule:

- a. The Vendor should supply all the items within 15 days from receipt of the Work Order.
- b. In case the firm fails to complete work within the specified period, the institute has the right to terminate the Work/Purchase Order as a whole. Applicable penalties would be levied to the supplier/vendor, if required. The decision of the competent authority in the matter of penalties would be final and binding.

7. Additional Quantity Clause: IIM Tiruchirappalli shall exercise an option to procure an additional quantity of the items in addition to the quantity initially mentioned in the tender at the same rate, terms & conditions of the tender. It will be entirely at the discretion of the Buyer (IIMT) to exercise this option or not.

8. Repeat Order Clause: IIM Tiruchirappalli shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/ successful commissioning/installation of the work with the same terms & conditions of the tender. In extraordinary circumstances, a repeat order shall be placed within 01 (one) year. It would be entirely at the discretion of the buyer (IIM Tiruchirappalli) to place the repeat order or not.

9. Payment Terms:

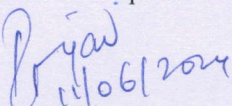
- a. No advance payment will be made in any case.
- b. Payment will be released within 25 days' subject to submission of Invoice/Bill along with Warranty Certificate.
- c. TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from the Service Provider's bills.

10. Penalty Clause:

Deficiency/delay in work/services will be construed as lapses on the part of the vendor. Such lapses due to the vendor will be viewed seriously and penalties will be imposed on the vendor in case of any delay in completing the required work as covered by this Tender within the stipulated date and timings. IIM Tiruchirappalli reserves the right to impose the penalty, and the quantum of the penalty will be decided in individual cases. The decision of the competent authority at IIM Tiruchirappalli shall be final and binding.

11. Performance Security Details:

- a. The successful Bidder will be required to remit an interest-free Performance Security Deposit of **5% of the Work Order value** through online transfer to IIM Tiruchirappalli's Bank Account within Five (05) working days from the receipt of the Provisional Work Order. On receipt of the Security Deposit in the institute's bank account and upon confirmation from the vendor on the same, the Work Order shall be issued. The security deposit will be refunded to the vendor after completion of the warranty period.

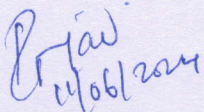

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- b. The institute has the right to forfeit the performance security if the vendor fails to perform/abide by any of the terms or conditions of the contract.
 - c. In case the vendor fails to provide the required services as covered by this tender within the specified delivery period, the same services/items will be obtained from the open market, and the difference of cost, if any, will be recovered from the Performance Security or from the pending bill(s) or from the vendor if the recoverable amount exceeds the Performance Security and there are no pending bills due to be paid to the respective vendor.
12. The quote shall remain valid and open for acceptance for 90 days from the date of opening of the bid.
 13. **Subletting of Work:** The firm/agency should not assign or sublet the work/job or any part of it to any other person or party. The Tender is not transferable. Only one Tender shall be submitted by one tenderer.
The bidder should take into account the corrigendum/Addendum published in the IIM Tiruchirappalli website in the tender page from time to time before submitting the bids.
 14. If you have any technical queries, please e-mail: saict@iimtrichy.ac.in with a copy to purchase@iimtrichy.ac.in. You may also call in **Phone: 0431 – 250 5047/5073 before submission of quotation.**
 15. **The bidder should submit the tender/quotation duly signed and stamped on all the pages, including the corrigendum, if any.**
 16. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clauses or items stated therein any or all provisions of this tender document. Such revisions/amendments/ corrigendum will be made available on the website of the IIMT Tender portal.
 17. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the quotation/tender.
 18. **IIMT** will not be responsible for any loss in transit or postal delay.
 19. Tax will be deducted as per the rule in force.
 20. **Jurisdiction:** All disputes arising out of this contract shall be subjected to the Courts at Tiruchirappalli.
 21. **Force Majeure:**
 - a) Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfillment or the delayed fulfillment of any of its contractual obligations if the affected party within 15 days of its occurrence informs in a written form the other party.
 - b) Force Majeure shall mean fire, flood, natural disaster, or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lockouts i.e. beyond the control of either party.
 22. GST Number of IIM Tiruchirappalli is **33AAAAI5004R1ZO.**

Tenders should be submitted in the sealed cover super scribing **“Tender for Supply, Installation, Customization, Testing and Commissioning of Biometric Devices at IIM Tiruchirappalli”** addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Trichy – 620 024 to reach us **on or before 05.00 PM, July 02, 2024.**



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