



भारतीय प्रबंध संस्थान तिरुचिरापल्ली  
Indian Institute of Management Tiruchirappalli  
(An Institute of National Importance, Ministry of HRD, Government of India)  
तिरुचिरापल्ली - 620 024, तमिल नाडू, भारत  
Tiruchirappalli - 620 024, Tamil Nadu, India

Ref. No. IIMT /2019-20/QUO/CONV/GM/1

February 5, 2020

**Sub: Quotation for Supply of Convocation Gold Medals – Reg.**

Dear Sir/Madam,

The Institute intends to purchase 10 Gold Medals contain 25 Grams (07 Medals) and 20 Grams (03 Medals) weight of each medal. Hence, you are required to quote your best rate:

SL. No.	Particulars	Each 25 Grams medal	Each 20 Grams medal
1.	Gold rate per gram for making of Medals	Prevailing market rate on the date of issue of Work Order	
2.	Wastage per gm in percentage (%)		
3.	Making charges per gm in percentage (%)		
4.	Die pressing charges per medal in Rs.		
5.	Engraving charges per letter in Rs.		
6.	Other Charges (if any) per medal in Rs.		
7.	GST @ _____ %		
<b>Total</b>			

The Terms and condition attached - Annexure I

Sample photograph attached - Annexure II

Quotation should be submitted in the sealed cover super scribing “**Quotation for supply of Convocation Gold Medal** addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Pudukkottai Main Road, ChinnaSooriyu Village, Trichy – 620 024, Tamil Nadu to reach us on or before **3.00 PM, 20<sup>th</sup> February 2020.**

  
Ravikumar R  
Administrative Officer (A, S&P)



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Tiruchirappalli - 620 024, Tamil Nadu, India

## Annexure – I

### Terms & Conditions:

1. Gold rate for the supply of the Medals will be as per the prevailing market rate on the day of issue of Work Order.
2. The supplier should submit the copy of Assaying Certificate along with Medals.
3. The Weight of the gold medal including hook should be **25 gms** net weight and **1.5”** diameter in size for the **07 Nos of gold medal**.
4. The Weight of the gold medal including hook should be **20 gms** net weight and **1.5”** diameter in size for the **03 Nos of gold medal**.
5. The medals should be supplied with Velvet cloth box.
6. BIS Hallmark should be engraved in all the gold medals and the Gold should be 916 KDM Certified.
7. **Block for embossing institute logo in the front side of the medal will be provided by the Institute.**
8. **10 Blocks with the following matters for embossing on back side of the Medals will be provided by the Institute.**
  - a) Chairperson Gold medal - Securing first rank in PGPM
  - b) Directors Gold Medal – Securing second rank in PGPM
  - c) Canara Bank Gold Medal - Securing third rank in PGPM
  - d) Kotak Securities Gold Medal - Best All round performance
  - e) Punjab National Bank Gold Medal – Securing first rank among women student in PGPM.
  - f) HDFC Bank Gold Medal – Academic proficiency in Finance & accounting
  - g) HDFC Bank Gold Medal – Academic proficiency in Marketing
  - h) Chairperson Gold medal - Securing first rank in PGPBM
  - i) Directors Gold Medal – Securing second rank in PGPBM
  - j) Punjab National Bank Gold Medal- Best All round performance
9. **The firm/vendor can visit our Institute to see the above 10 blocks in Academic Office, Ground floor of Administrative Block, IIM Tiruchirappalli on 14<sup>th</sup> February 2020 between 10 am and 12 noon, if needed.**
10. Delivery one week from the date of finalizing the proof but no later than 12<sup>th</sup> March 2020.
11. Payment: Within 15 days from the date of supply of medal as per the terms & conditions of the Work Order and submission of bills. No additional charges will be paid.
12. No advance payment will be made for making of the Medals.
13. The vendor should be a GST registered vendor and GST number should be mentioned in the quotation.
14. Tax will be deducted as per the rule in force.
15. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
16. GST No of IIM Tiruchirappalli is **33AAAAI5004R1ZO**

  
Ravikumar R  
Administrative Officer (A, S&P)

Annexure II

















