

**NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR OPERATING
BRANDED FOOD OUTLET IN IIM TIRUCHIRAPPALLI**

Reference No: 24SP298EoI dated 30.01.2025

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli) is an Institute of National Importance established by the Ministry of Education (Shiksha Mantralaya), Government of India. More details about IIM Tiruchirappalli are available on our website, www.iimtrichy.ac.in.

Downloading of EOI Document

EOI Document can be downloaded from the Institute's website: <https://www.iimtrichy.ac.in/tender-published>. No EOI Fee is payable.

SCOPE OF WORK

1. IIM Tiruchirappalli invites EOI from **Authorized Business Partner/Franchise** of the reputed Brands established in the country to set up a Branded Food Outlet for students, faculty, staff, guests and residents of the campus (approx. 1200 Nos.) **to provide high quality and variety food items at a subsidized price.**
2. The initial contract period is for three years and is extendable every year on satisfactory performance.
3. The selected Business Partner/Franchise shall be given a space measuring about 300-400 sq. ft. area on the campus (area/ space for the kiosk includes the preparation and dining space) of IIM Tiruchirappalli to set up a branded food outlet to sell prepared food items such as coffee, cereals, snacks, bottled water, milkshakes, infant foods, seasonings, soups and sauces, and frozen and refrigerated foods, etc., that are solely authorized by the parent Brand. The size of the branded food outlet could be increased or decreased based on the requirements of the institute.
4. The bidders are advised to visit the site of the outlet before participating.
5. There is a scope to earn high volume business provided the vendor sells high quality, variety, and versatile food items. The bidders should assess the volume of business themselves; IIM Tiruchirappalli will not guarantee any minimum/maximum business.
6. The vendor shall fulfill the following responsibilities regarding cleanliness and sanitation:
 - i. Hygiene and sanitation standards should be strictly compliant with FSSAI regulations and/or prevalent norms.
 - ii. Compliance with the hygiene standards will be checked periodically. Non-compliance to hygiene standards will be sufficient reason to terminate the contract.
 - iii. cleaning and washing of plates, cutleries, and utensils.
 - iv. cleaning and maintenance of kitchen equipment.
 - v. keeping the premises and surroundings neat, clean, and hygienic.
 - vi. Periodic cleansing as per laid down norms.

Eligibility Conditions for Bidders

The Agency submitting the EOI must fulfill the conditions mentioned in the succeeding paras to be eligible for technical evaluation of the bid:

1. The bidder should submit the EoI with the authorization of the Brand. The authorization letter to run the branded food outlet in IIM Tiruchirappalli Campus has to be submitted along with the EoI document.
2. The Brand must have been established and known for its nationwide reputation and should have been in operation for at least one decade as of January 31, 2025. The Brands that are known for their reputation worldwide shall be given preference.
3. The branded food outlet shall be managed by the franchisee operator and overseen by the Brand personnel.
4. The Brands should have rich experience in providing food and beverage solutions for food establishments like cafes and restaurants.
5. The Authorized Business Partner/Franchise should be registered with the Goods and Services Tax Council for Goods & Service Tax (GST). A copy of the GST Registration Certificate has to be submitted with the EOI document. A copy of the GST Registration Certificate, PAN and Bank account details should be submitted along with the Technical Bid. The names appearing on all these documents and the EOI document should be the same or linked.
6. The Brand itself or its Authorized Business Partner/Franchise, with proper authorization by the Brand, may participate in the bid.
7. A presentation shall be scheduled for the prospective bidders to explore their eligibility, infrastructure, and work plan on a specified date decided by the institute.
8. Bidder should take into account the corrigendum/Addendum published in the IIM Tiruchirappalli website on the tender page from time to time before submitting the bids.
9. If you have any technical queries, please e-mail adminoffice@iimtrichy.ac.in, with a copy to purchase@iimtrichy.ac.in, Phone: 0431 – 250 5167 / 5068 / 5153 before submission of quotation.
10. The bidder should submit the EOI duly signed and stamped on all the pages.
11. IIMT reserves the right to change/extend/modify/amend or delete any of the conditions, clauses or items stated therein any or all provisions of this EOI document before the last date of submission of the EOI. Such revisions/amendments/corrigendum will be made available on the website of the IIMT Tender portal.
12. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the EOI.
13. IIMT will not be responsible for any loss in transit or postal delay.

General Terms & Conditions

1. The license for running the Branded Food Outlet will be initially issued for a period of three years and extendable every year on the satisfactory performance of the agency.
2. EoI shall be submitted offline/by post/by hand at the given address only within the stipulated date and time.
3. Submission of EoI by a party shall not create any contractual obligation between that party and IIM Tiruchirappalli.
4. IIM Tiruchirappalli reserves the right to invite limited tenders from the shortlisted agencies or invite open tenders.
5. The applicant shall bear all costs associated with the preparation and submission of its EoI. The institute shall in no case be responsible or liable for these costs, regardless of the conduct or outcome of the EoI process.
6. All supporting documents enclosed with EoI should be duly signed/sealed on each page by the authorized person of the agency.

EoI should be submitted in the sealed cover super scribing ***“EXPRESSION OF INTEREST (EOI) FOR OPERATING BRANDED FOOD OUTLET IN IIM TIRUCHIRAPPALLI”*** addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Trichy – 620 024 to reach us ***on or before 5.30 PM, February 28, 2025.***