

Notice Inviting Tender for the Supply, Installation, Testing and Commissioning of ID Card Printer along with Accessories at IIM Tiruchirappalli

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli) is an Institute of National Importance, established by the Ministry of Education (Shiksha Mantralaya), Govt. of India. More details about IIM Tiruchirappalli are available on our website <http://www.iimtrichy.ac.in>.

IIM Tiruchirappalli invites a Tender for the Supply, Installation, Testing and Commissioning of ID card printer along with Accessories at IIM Tiruchirappalli as per the specifications on the terms and conditions given below:

Sl. No.	Name of the items	Qty	Rate Per Unit/Year	Total Amount
1	<p>Supply, Installation, Testing and Commissioning of ID Card Printer</p> <p>Specifications:</p> <ul style="list-style-type: none"> • Card printers should use retransfer technology for printing and YMC Dye sublimation. • The printer should support at least 300 DPI • The printer should support both single and dual-side printing. • Print Speed should be 36 sec/card or better. • The printable area shall be Edge to Edge/ Over the Edge/ Full Bleed (full card surface + 1mm) • The retransfer tape on which it is printed should have a protective layer that translates into a longer useful life, more brightness and better color. • Connectivity: USB 2.0/3.0 high speed and Ethernet (Both IPv4 and IPV6) • The necessary software is to be provided for the designing and printing of the card. • Training and user manual to be provided <p>Makes: Zebra/ Bravo/ JVC / Fargo / Evolis/ Entrust</p>	01 No.		
2	Supply of YMCK Ribbon (1000 IMG/Roll) for the above printer	2 Nos.		
3	Re-transfer film (1000 IMG/Roll) for the above printer (2 Nos)	2 Nos.		

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4	Supply of RFID Smart Card Contactless Suitable for the above printer (1000 Nos). Size: 54 mm x 85 mm x 80mm, Frequency: 13.5 Mhz. The RFID Card should be of Mifare card (White Printable PVC RFID Patron Smart Cards (ISO 15693) 1024 bids memory) to work with the existing L Smart –MID System on LIBSYS Software and the above printer.	1000 Nos.		
5	Cleaning card for the printer (2 Nos)	02 No.		
Total Amount including supply, Installation, Labor, Loading, Unloading, Packing, Forwarding, Freight Charges and excluding GST				
GST @ _____%				
Total amount including GST				

Terms & Conditions:

1. The above cost should be inclusive of Supply, Installation, Labour, Packing, forwarding, Loading and unloading, freight, etc., and GST. *No extra amount will be paid apart from the above-quoted price.*
2. *The successful bidder should Integrate the printer with the existing Library Management System (LIBSYS) for the printing of ID Cards.*
3. **Installation to be done at:**
Learning Resource Centre (LRC)
Indian Institute of Management Tiruchirappalli,
Trichy- Pudukkottai High way, Tiruchirappalli – 620 024.
Contact: Email: purchase@iimtrichy.ac.in; **Phone:** 0431 – 2505121/22
4. The Bidder (s) should be registered with the Goods and Services Tax Council for the purpose of Goods & Service Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN and Bank account details should be submitted along with the Bid. The names appearing on all these documents and the tender document should be the same or linked.

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5. The bidder should attach the Manufacturers' Authorization Form (MAF) from the OEM and the detailed product description sheet of the proposed ID Card Printer should be attached along with the bid document.
6. **Warranty:** The printer should have 5 years comprehensive warranty and support from the OEM from the date of installation and commissioning.
7. The spare parts and consumables should be available in the market for at least 5 years. Undertaking to be produced.
8. There should be a service/support center in Tamil Nadu or its neighboring states to provide prompt support.
9. The vendor should provide onsite support during the warranty period for troubleshooting major issues.
10. The vendor should send an OEM-authorized Engineer every year (Tentatively during June) at site during the warranty period for periodical servicing and testing the performance.
11. **Delivery Schedule:**
 - a. The Vendor should complete the supply and installation of all the items within 30 days from receipt of the Work Order.
 - b. In case the firm fails to complete work within the specified period, the Work/Purchase Order as a whole will be terminated. Applicable penalties would be levied to the supplier/vendor. The decision of the competent authority in the matter of penalties would be final and binding.
12. **Payment Terms:**
 - a. No advance payment will be made in any case.
 - b. Payment will be released within 25 days from the successful completion of supply and installation, subject to submission of Invoice/Bill along with Warranty Certificate.
 - c. TDS and any other Government levies applicable on bills as per Government instructions/notifications issued from time to time shall be applicable and deducted from the Service Provider's bills.
13. **Penalty Clause:**

Deficiency/delay in work/services will be construed as lapses on the part of the vendor. Such lapses due to the Vendor will be viewed seriously, and penalties will be imposed on the Vendor in case of any delay in completing the required work covered by this Tender within the stipulated date and timings. IIM Tiruchirappalli reserves the right to impose the penalty, and the quantum of the penalty will be decided in individual cases and the decision of the competent authority at IIM Tiruchirappalli shall be final and binding.
14. The quote shall remain valid and open for acceptance for a period of 90 days from the date of opening of the bid.
15. **Subletting of Work:** The firm/agency should not assign or sublet the work/job or any part of it to any other person or party. The Tender is not transferable. Only one Tender shall be submitted by one tenderer.

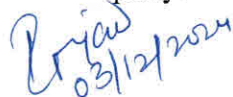
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16. Performance Security Details:

- a. The successful Bidder will be required to remit an interest-free Performance Security Deposit of **5% of the Work Order value** through online transfer to the IIM Tiruchirappalli Bank Account within ten working days from receipt of the work order. ***The security deposit will be refunded to the vendor after completion of the warranty period and adjusting applicable deductions, if any.***
 - b. Performance Security will be forfeited if the vendor fails to perform/abide by any of the terms or conditions of the contract.
 - c. In case the Vendor fails to provide the required services as covered by this Tender within a specified delivery period, the same items will be obtained from the open market, and the difference of cost, if any, will be recovered from the Performance Security or from the pending bill(s) of the defaulting firm or from the vendor if the recoverable amount exceeds the Performance Security and there are no pending bills due to be paid to the respective vendor.
17. Bidder should take into account the corrigendum/Addendum published in the IIM Tiruchirappalli website on the tender page from time to time before submitting the bids.
18. If you have any technical queries, please e-mail to purchase@iimtrichy.ac.in. You may also call in **Phone: 0431 – 250 5121/22 before submission of the quotation.**
19. ***The vendor should quote the rate for all the items, failing which the quotation will not be considered for further evaluation.***
20. ***The Bidder should quote the rate for brands mentioned in the Tender Document, else the bid will be rejected.***
21. ***The bidder should submit the tender/quotation duly signed and stamped on all the pages.***
22. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clauses, or items stated therein in any or all provisions of this tender document. Such revisions/amendments/ corrigendum will be made available on the website of the IIMT Tender portal.
23. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the quotation/tender.
24. IIMT will not be responsible for any loss in transit or postal delay.
25. Tax will be deducted as per the rule in force.
26. **Jurisdiction:** All disputes arising out of this contract shall be subjected to the Courts at Tiruchirappalli.
27. **Force Majeure:**
- a) Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations if the affected party, within 15 days of its occurrence, informs in a written form the other party.


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- b) Force Majeure shall mean fire, flood, natural disaster, or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lockouts, i.e., beyond the control of either party.

28. GST Number of IIM Tiruchirappalli is **33AAAAI5004R1ZO**.

Tenders should be submitted in the sealed cover super scribing ***“Supply, Installation, Testing and Commissioning of ID Card Printer along with Accessories at IIM Tiruchirappalli”*** addressed to “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Trichy – 620 024 to reach us ***on or before 05.00 PM, December 24, 2024.***

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