



TENDER FOR SUPPLY OF PROCUREMENT OF MICROSOFT PROJECT LICENSES TO IIM TIRUCHIRAPPALLI

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli), an Institute of National Importance, established by the Ministry of Education (Shiksha Mantralaya), Govt. of India. More details about IIM Tiruchirappalli are available on our website <http://www.iimtrichy.ac.in>.

IIM Tiruchirappalli invites Tender for the “*Supply of Microsoft Project Licenses to IIM Tiruchirappalli*” as per the specifications on the terms and conditions given below:

| Sl. No | Description | No of License | Rate Per License | Total Amount |
|-----------------------------------|---|---------------|------------------|--------------|
| 1 | Procurement of Microsoft Project License (Plan 3) to IIM Tiruchirappalli as per the OEM Specifications. | 16 License | | |
| Total Amount Excluding GST | | | | |
| GST@_____ | | | | |
| Total Amount Including GST | | | | |

Terms & conditions:

1. The above cost should inclusive of all the charges.
2. **Delivery:** within 5 days from the date of receipt of the Purchase Order. If the agency/firm fails to supply the items within the stipulated period, the Purchase Order will be canceled.
3. The Bidder (s) should be registered with the Goods and Services Tax council for the purpose of Goods & Service Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN, and Bank account details should be submitted along with the Bid. The names appearing on all these documents and the tender document should be the same or linked.
4. **Repeat Order:**
IIM Tiruchirappalli shall place the repeat order for the same quantity of the items or less as per the rate quoted by the successful Bidder (L1) within six months from the date of supply/ successful commissioning/installation of the work with the same terms & conditions of the tender. In extraordinary circumstances, a repeat order shall be placed within 01 (one) year. It would be entirely at the discretion of the buyer (IIMT) to place the repeat order or not.
5. **Additional Quantity Clause:**
IIM Tiruchirappalli shall exercise an option to procure an additional Quantity of the items in addition to the quantity initially mentioned in the tender in accordance with the same rate, terms & conditions of the tender. It will be entirely at the discretion of the Buyer (IIMT) to exercise this option or not.
6. If you have any technical queries, please e-mail to saict@iimtrichy.ac.in by marking a copy to purchase@iimtrichy.ac.in / 0431 -250 5047/5073 before submitting the tender.

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22/09/2023



INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI

Ref. No. 23SP222T

September 22, 2023

7. The bidder should submit the tender duly signed and stamped on all the pages.
8. Bidder should take into account the Corrigendum/Addendum published in the IIM Tiruchirappalli website on the tender page from time to time before submitting the bids.
9. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clause or items stated therein any or all provisions of this Tender document. Such revisions / amended/ corrigendum will be made available on the website of the IIMT Tender portal.
10. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the tender/tender.
11. No telex/telegraphic/fax tenders will be accepted.
12. IIMT will not be responsible for any loss in transit or postal delay.
13. **Payment:** 25 days from the date of activation of licenses along with submission of Invoice / Bill.
14. Tax will be deducted as per the rule in force.
15. Any legal disputes that may arise shall be subject to the Courts at Tiruchirappalli.
16. GST Number of IIM Tiruchirappalli is **33AAAAI5004RIZO**.

The tender should be submitted in the sealed cover super scribing "*Tender for the Supply of Microsoft Project Licenses to IIM Tiruchirappalli*" addressed to, "The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Sooriyur, Trichy – 620 024 to reach us on or before **05.00 PM, October 07, 2023**.

R. Jay
22/09/2023

In Charge (Stores & Purchase)