

Tender Ref. No. 23SP053T

May 23, 2023

Sub: Notice Inviting Tender for the Supply, Installation, Testing & Commissioning of Napkin Vending Machines at IIM Tiruchirappalli

IIM Tiruchirappalli invites Tender for the Supply, Installation, Testing & Commissioning of Napkin Vending Machines at IIM Tiruchirappalli as per the specifications on the terms and conditions given below:

S. No	Description of Items	Qty	Rate per unit (Rs.)	Amount(Rs.)
1	<p>Supply, Installation, Testing and Commissioning of Napkin Vending Machines</p> <p><u>Specification:</u></p> <ul style="list-style-type: none"> a) Type of machine: Fully Automatic b) Type of fitting: Wall mounted c) Napkin Size for loading: large d) Operating feature: Coin operated e) Coin Acceptance: Rs. 1, 2,5 accept multiple coins f) No of napkins loaded: 125 - 150 g) Operating Power source: Electronic h) Battery Backup required: at least 10 Hrs i) Built-In Charger: Yes j) Vending napkin individually packed k) LED illumination provided l) Visibility window - m) Reprogrammable facility n) "No stock" message availability <p>Warranty: Two (02) Years</p>	02 Nos		
<p>Total Amount including Supply (Delivery to IIMT), Installation, Testing & Commissioning, Labour, Packing, forwarding, Loading, unloading, freight, etc., (excluding GST)</p>				

Terms & Conditions:

1. The above cost should be inclusive of Supply, Installation, Testing & Commissioning, Labour, Packing, forwarding, Loading and unloading, freight, etc. and Excluding GST. *No extra amount will be paid apart from the above-quoted price.*
2. **Installation to be done at:**
 Indian Institute of Management Tiruchirappalli,
 Trichy- Pudukkottai High way, Chinna Suriyur, Tiruchirappalli – 620 024.
Contact: Email: purchase@iimtrichy.ac.in | Phone: 0431 – 2505121/22


In Charge (Stores & Purchase)

Tender Ref. No. 23SP053T

May 23, 2023

3. The Bidder (s) should be registered with the Goods and Services Tax council for the purpose of Goods & Service Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN and Bank account details should be submitted along with the Bid. The names appearing on all these documents and the tender document should be the same or linked.
4. Machine shall be able to accept Indian coins. Shall have the facility for multiple insertions and also easily programmable for new coins which may be introduced later by Govt. of India.
5. Shall have Coin Collection box.
6. Stock Display window to see and check the product availability before coin insertion
7. Easy to operate.
8. **Delivery Schedule:**
 - a. The Vendor should commence the Installation work within 10 days from receipt of the Work Order and the same should be completed within a period of 15 days from the date of commencement of the work.
 - b. In case the firm fails to complete work within the specified period, the Work/Purchase Order as a whole will be terminated. Applicable penalties would be levied to the supplier/vendor. The decision of the competent authority in the matter of penalties would be final and binding.
9. **Payment Terms:**
 - a. No advance payment will be made in any case.
 - b. Payment will be released within 25 days' subject to submission of Invoice/Bill.
 - c. TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from Service Provider's bills.
10. **Penalty Clause:**

Deficiency/delay in work/services, will be construed as lapses on the part of the vendor. Such lapses due to Vendor will be viewed seriously and penalties will be imposed on the Vendor in case of any delay in completing the required work as covered by this Tender within the stipulated date and timings. IIM Tiruchirappalli Trichy reserves the right to impose the penalty and the quantum of the penalty will be decided in individual cases and decision of the competent authority at IIM Tiruchirappalli, shall be final and binding.
11. **Warranty & Support:**
 - a. The vendor should provide two (02) years warranty for the supplied items.
 - b. If it is observed at any stage that the quality of the work is not satisfactory, the contract/work order as a whole shall be terminated. Applicable penalties would be levied. The decision of the competent authority in the matter of penalties, would be final and binding.
12. **Subletting of Work:** The firm/agency should not assign or sublet the work/job or any part of it to any other person or party. The Tender is not transferable. Only one Tender shall be submitted by one tenderer.


In Charge (Stores & Purchase)

Tender Ref. No. 23SP053T

May 23, 2023

13. Performance Security Details:

- a. The successful Bidder will be required to remit an interest free Performance Security Deposit of 3% of the Work Order value through online transfer to IIM Tiruchirappalli Bank Account, within ten working days from receipt of the work order. *The security deposit will be refunded to the vendor after completion of the warranty period two (02) years from the date of Installation and it will be refunded after adjusting applicable deductions, if any.*
 - b. Performance Security will be forfeited if the vendor fails to perform/abide by any of the terms or conditions of the contract.
 - c. In case, the Vendor fails to provide the required services as covered by this Tender within a specified delivery period, the same items will be obtained from the open market, and the difference of cost, if any, will be recovered from the Performance Security or from the pending bill(s) of the defaulting firm or from the vendor if the recoverable amount exceeds the Performance Security and there are no pending bills due to be paid to the respective vendor.
14. The quote shall remain valid and open for acceptance for a period of 90 days from the date of opening of the bid.
15. IIM Tiruchirappalli shall have the right to inspect and/or to test the goods used to complete the work to confirm their conformity to the Tender's Specifications at no extra cost to the Purchaser.
16. Bidder should take into account the corrigendum/Addendum published in IIM Tiruchirappalli website in tender page from time to time before submitting the bids.
17. *The bidder should submit the tender/quotation duly signed and stamped on all the pages.*
18. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clause or items stated therein any or all provisions of this tender document. Such revisions / amended/ corrigendum will be made available on the website of IIMT Tender portal.
19. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the quotation/tender.
20. IIMT will not be responsible for any loss in transit or postal delay.
21. Tax will be deducted as per rule in force.
22. **Arbitration:** In case of any unreconciled disputes between the parties IIM Tiruchirappalli and the agency/firm to whom the contract had been awarded, arising out of any of the terms of the Contract Agreement, the dispute shall be referred to a single Arbitrator mutually agreed, as per Arbitration and Reconciliation Act 1996, in Tiruchirappalli jurisdiction. The decision of the Arbitrator shall be final and binding on both parties.


In Charge (Stores & Purchase)

Tender Ref. No. 23SP053T

May 23, 2023


23. **Jurisdiction:** All disputes arising out of this contract shall be subjected to the Courts at Tiruchirappalli.

24. **Force Majeure:**

- a) Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations, if the affected party within 15 days of its occurrence informs in a written form the other party.
- b) Force Majeure shall mean fire, flood, natural disaster, or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lockouts i.e. beyond the control of either party.

25. GST Number of IIM Tiruchirappalli is **33AAAI5004R1ZO**.

Tenders should be submitted in the sealed cover super scribing "*Tender for Supply, Installation, Testing & Commissioning of Napkin Venting Machines at IIM Tiruchirappalli*" addressed to, "The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Suriyur, Trichy – 620 024 to reach us *on or before 3.00 PM, June 13, 2023.*


In Charge (Stores & Purchase)