

Sub: Notice Inviting Tender for Supply and Fixing of Sign Boards and Name Boards at IIM Tiruchirappalli

Indian Institute of Management Tiruchirappalli (IIM Tiruchirappalli), an Institute of National Importance, established by the Ministry of Education (Shiksha Mantralaya), Govt. of India, is the eleventh IIM and was instituted on 4th January 2011. More details about IIM TIRUCHIRAPPALLI are available on our website <http://www.iimTiruchirappalli.ac.in>.

IIM Tiruchirappalli invites Tender for Supply and Fixing of Sign Boards and Name Boards at IIM Tiruchirappalli as per the specifications on the terms and conditions given below:

S. No	Description of Items	Qty	Rate per unit (Rs.)	Amount(Rs.)
1	Providing and Fixing of Retro Reflectorized 900mm Cautionary GO slow sign boards made out of retro reflective sheeting of Wide Angle Cube Corner Micro prismatic grade conforming to IRC-67: 2010 & Type XI standards of ASTM D 4956 -09 , fixed over 3 mm thick Aluminum Composite Material supported with Back support frame of 25x25x3mm mild steel angle as approved , supported on a mild steel angle iron post 75 mm X 75 mm X 6 mm firmly fixed in standard height in the ground by means of properly designed foundation with M15 grade cement concrete 45 cm X 45 cm X 60 cm , 60 cm below ground level, etc. complete.	2 Nos		
2	Supply of PVC made solid interlocking, highly visible road barrier with water filling option for a road width of 7.2 mtrs. The size of barrier would be 1.60m length x 0.35m width x 0.75m height complete as per the standard specifications.	10 Nos		
3	Supply and fixing of Street name board (Hostels) made in 304 grade SS pipe frame with 1 1/2" dia for top frame and 2 1/2" dia pipe for legs of 5' height. The board height should be 3' above the ground level and the board to be erected in 2' depth with concrete etc as per the Standard Specifications	1 No		
4	Supply and fixing of name boards of size 18" x 3" made up of 0.8 mm thick 304 grade brushed SS plate with etching and approved colour finish for New Faculty Cabins.	20 Nos		
Total Amount including Supply (Delivery to IIMT), Installation, Testing, Commissioning, Labour, Packing, forwarding, Loading, unloading, freight, etc., (excluding GST)				
GST @			%	
Total Amount including GST				

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INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI

Ref. No. IIMT/2022-23/Pur/EO/FSB/66

December 01, 2022

Terms & Conditions:

1. The above cost should be inclusive of Supply, Installation, Fixing, Labour, Packing, forwarding, Loading and unloading, freight, etc. and GST. *No extra amount will be paid apart from the above quoted price.*
2. **Work to be done at:**
Indian Institute of Management Tiruchirappalli
Pudukkottai Main Road, Tiruchirappalli – 620 024.
Contact: Email: purchase@iimtrichy.ac.in | Phone: 0431 – 2505121/53
3. The Bidder(s) should be registered with the Goods and Services Tax council for the purpose of Goods & Service Tax (GST). A copy of the GST Registration Certificate has to be submitted with the tender document. A copy of the GST Registration Certificate, PAN and Bank account details should be submitted along with the Bid. The names appearing on all these documents and the tender document should be the same or linked.
4. **Delivery Schedule:**
 - a. The Vendor should complete the work within 15 days from receipt of the Work Order.
 - b. In case the firm fails to complete work within the specified period, the Work/Purchase Order as a whole will be terminated. Applicable penalties would be levied to the supplier/vendor. The decision of the competent authority in the matter of penalties would be final and binding.
5. **Payment Terms:**
 - a. No advance payment will be made in any case.
 - b. Payment will be released within 25 days, subject to submission of Invoice/Bill with all relevant documents like warranty certificate, validity, etc.
 - c. TDS and any other Government levies applicable on bills as per Government instructions/ notifications issued from time to time shall be applicable and deducted from Service Provider's bills.
6. **Penalty Clause:**

Deficiency/delay in work/services, will be construed as lapses on the part of the vendor. Such lapses due to Vendor will be viewed seriously and penalties will be imposed on the Vendor in case of any delay in completing the required work as covered by this Tender within the stipulated date and timings. IIM Tiruchirappalli reserves the right to impose the penalty and the quantum of the penalty will be decided in individual cases and decision of the competent authority at IIM Tiruchirappalli, shall be final and binding.
7. **Warranty & Support:**
 - a. Defect Liability shall be for a period 12 months from the date of completion of the work.
 - b. If it is observed at any stage that the quality of the work is not satisfactory, the contract/work order as a whole shall be terminated. Applicable penalties would be levied. The decision of the competent authority in the matter of penalties, would be final and binding.

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8. Performance Security Details:

- a. The successful Bidder will be required to remit an interest free Performance Security Deposit of 3% of the Work Order value through online transfer to IIM Tiruchirappalli Bank Account, within ten working days from receipt of the work order. *The security deposit will be refunded to the vendor after completion of the Defect Liability for a period 12 months from the date of completion of the work and it will be refunded after adjusting applicable deductions, if any.*
 - b. Performance Security will be forfeited if the vendor fails to perform/abide by any of the terms or conditions of the contract.
 - c. In case, the Vendor fails to provide the required services as covered by this Tender within a specified delivery period, the same items will be obtained from the open market, and the difference of cost, if any, will be recovered from the Performance Security or from the pending bill(s) of the defaulting firm or from the vendor if the recoverable amount exceeds the Performance Security and there are no pending bills due to be paid to the respective. The quote shall remain valid and open for acceptance for a period of 90 days from the date of opening of the bid.
9. IIM Tiruchirappalli shall have the right to inspect and/or to test the goods used to complete the work to confirm their conformity to the Tender Specifications at no extra cost to the Purchaser.
10. **Subletting of Work:** The firm/agency should not assign or sublet the work/job or any part of it to any other person or party. The Tender is not transferable. Only one Tender shall be submitted by one tenderer.

11. Special Terms & Conditions

- a. IIM Tiruchirappalli shall have the right to inspect and/or to test the goods used to complete the work to confirm their conformity to the Tender's Specifications at no extra cost to the Purchaser.
- b. Works Site Cleanliness: During the work, the contractor shall always keep the working area and store free from waste or rubbish. On completion of work, he shall remove all debris, additional materials and leave the premises clean to the full satisfaction of the Institute.
- c. Some restrictions may be imposed for the movement of labour, materials etc. and the contractor shall be bound to follow all such restrictions/instructions and nothing extra shall be payable on this account.
- d. The work will be carried out as per instructions of the Estate Office at the site and nothing extra will be paid on this account.
- e. The contractor shall bear all incidental charges for cartage, storage, and safe custody of the materials.
- f. Whenever any reference to any Indian Standard specification occur in the documents relating to this contract the same shall be inclusive of all amendments issued thereto or revisions thereof, if any, up to the date of receipt of tenders.

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- g. The Contractor will have to work according to the program of work decided by the Estate Office.
 - h. The contractor shall take instructions from the Estate Office for stacking of materials. No excavated earth or building materials shall be stacked on areas where other buildings, roads, services of compound walls are to be constructed.
 - i. The Department shall not provide any store accommodation for the stores brought by the contractor or issued by the Institute.
 - j. Damage to the building during execution of work shall be made good by the contractor matching with the surrounding surface, otherwise the same shall be carried out at the cost of working contractor.
 - k. Any damage to the existing fittings shall be replaced by the contractor at his own cost and risk to the entire satisfaction of the Institute.
 - l. Any defective material/equipment shall be replaced/required at the discretion of the Institute.
12. Bidder should take into account the corrigendum/Addendum published in IIM Tiruchirappalli website in tender page from time to time before submitting the bids.
13. If you have any technical queries, please e-mail: estatemanager@iimtrichy.ac.in / estatemaintenance@iimtrichy.ac.in / Phone: 0431 – 250 5166/5048/5157 before submission of quotation.
14. *The vendor should quote the rate for all the items, failing which the quotation will not be considered for further evaluation.*
15. *The bidder should submit the tender/quotation duly signed and stamped on all the pages.*
16. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clause or items stated therein any or all provisions of this RFQ document. Such revisions / amended/ corrigendum will be made available on the website of IIMT Tender portal.
17. IIMT also reserves the right to withhold or withdraw the process at any stage with intimation to all the bidders who have submitted the quotation/tender.
18. IIMT will not be responsible for any loss in transit or postal delay.
19. Tax will be deducted as per rules in force.
20. **Arbitration:** In case of any unreconciled disputes between the parties IIM Tiruchirappalli and the agency/firm to whom the contract had been awarded, arising out of any of the terms of the Contract Agreement, the dispute shall be referred to a single Arbitrator mutually agreed, as per Arbitration and Reconciliation Act 1996, in Tiruchirappalli jurisdiction. The decision of the Arbitrator shall be final and binding on the both parties.
21. **Jurisdiction:** All disputes arising out of this contract shall be subjected to the Courts at Tiruchirappalli.

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22. Force Majeure:

- a) Should any force majeure circumstances arise, each of the contracting parties be excused for the non-fulfillment or for the delayed fulfillment of any of its contractual obligations, if the affected party within 15 days of its occurrence informs in a written form the other party.
- b) Force Majeure shall mean fire, flood, natural disaster, or other acts such as war, turmoil, sabotage, explosions, epidemics, quarantine restriction, strikes, and lockouts i.e. beyond the control of either party.

23. GST Number of IIM Tiruchirappalli is **33AAAI5004R1ZO**.

Tenders should be submitted in the sealed cover super scribing "***Tender for Supply and Fixing of Sign Boards and Name Boards at IIM Tiruchirappalli***" addressed to, "The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Pudukkottai Main Road, Tiruchirappalli – 620 024 to reach us ***on or before 3:00 PM, 21st December 2022.***

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Annexure

Indicative Images of the Sign Boards and Name Boards

