



भारतीय प्रबंध संस्थान तिरुचिरापल्ली
Indian Institute of Management Tiruchirappalli
(An Institute of National Importance, Ministry of HRD, Government of India)

तिरुचिरापल्ली - 620 024, तमिल नाडू, भारत
Tiruchirappalli - 620 024, Tamil Nadu, India

Ref. No. IIMT/2020-21/QUO/Pur/IT/IU/CC/29

February 3, 2021

Sub: Quotation for Supply of Imaging Unit and Cartridge Chip – Reg

Dear Sir / Madam,

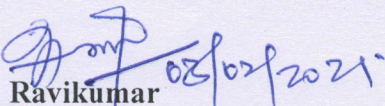
You are requested to quote your lowest rate for the items as per brand and specifications mentioned below:

Sl.No	Particulars	Qty	Rate Per Unit	Total Amount
1	Lexmark Imaging Unit Model: 50F0Z00 for Lexmark Printer Model No: Mx310dn	15 Nos.		
2	Lexmark Cartridge Chip (Integrated Chip) for Lexmark Cartridge Model: 60F3000 , Printer model: Lexmark Mx310dn	20 Nos.		
Total Amount excluding GST				
GST@_____%				
Total Amount including GST				

Terms & conditions:

1. The above cost should be inclusive of GST and freight charges. GST should be quoted separately.
2. Delivery at:
Stores and Purchase Department, 2nd Floor of Admin Block,
Indian Institute of Management Tiruchirappalli, Trichy- Pudukkottai High way,
Chinna Suriyur, Tiruchirappalli – 620 024.
Email: purchase@iimtrichy.ac.in | Phone: 0431 – 250 5121/5122
3. The brand and specifications mentioned in the quotation should be same.
4. **The vendor should quote the rate for all the items, failing which the quotation will not be considered for further evaluation.**
5. **The bidder should submit the tender/quotation duly signed and stamped.**
6. Tax will be deducted as per rule in force.
7. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
8. GST Number of IIM Tiruchirappalli is **33AAAI5004R1ZO**
9. **Delivery:** within 10 days from the receipt of Purchase Order. If the agency/firm fails to deliver within the delivery period, the purchase order may be cancelled.
10. **Payment:** 25 days from the date of delivery of items along with submission of Invoice / Bill.
11. The vendor should be a GST registered vendor and GST Number should be mentioned in the quotation.
12. IIMT reserves the right to change/ extend/ modify/ amend or delete any of the conditions, clause or items stated therein any or all provisions of this RFQ document. Such revisions / amended/ corrigendum will be made available on the website of IIMT Tender portal.

Quotation should be submitted in the sealed cover superscripting “**Quotation for Supply of Imaging Unit and Cartridge Chip**” addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy-Pudukkottai Highway, Chinna Suriyur, Trichy – 620 024 to reach us on or before **3.00 PM, 25th February 2020.**”


R. Ravikumar
Administrative Officer (A, S&P)