

NOTICE INVITING TENDER FOR
SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF
GYM EQUIPMENT AT IIM TIRUCHIRAPPALLI
Tender No. IIMT/GYM/003/2020 dated 16/05/2020

Details	Date	Time	Venue
Date of issue of Tender Document	16/05/2020 (Saturday)	19.00 Hrs. onwards	-
Pre-bid Meeting	28/05/2020 (Thursday)	15.00 Hrs.	Dean's Office Meeting Room, IIM Tiruchirappalli
Last date for receipt of Tenders at IIM Tiruchirappalli	08/06/2020 (Monday)	Upto 17:00 Hrs.	-
Opening of Master Envelope and Technical Bid(Cover 1)	23/06/2020 (Tuesday)	11.00 Hrs.	Dean's Office Meeting Room, IIM Tiruchirappalli
Opening of Price Bids of Eligible Vendors (Cover 2)	26/06/2020 (Friday)	11.00 Hrs.	Dean's Office Meeting Room, IIM Tiruchirappalli
Tender Document	The tender document can be downloaded from the IIMT website www.iimtrichy.ac.in/tender		
Cost of Tender Document (Non refundable)	Rs. 1,180/- (one hundred and one eighty only) inclusive of GST has to be remitted through NEFT to IIM Tiruchirappalli , SB A/c. No. 32170808935 , IFSC Code: SBIN0071187 of SBI, IIM Tiruchirappalli. A copy of the payment transaction receipt has to be attached with the application form, without which the bid won't be considered		
EMD Amount (Refundable to unsuccessful Bidder)	Rs. 60,000/- (rupees sixty thousand only) has to be remitted through NEFT to IIM Tiruchirappalli , SB A/c. No. 32170808935 , IFSC Code: SBIN0071187 of SBI, IIM Tiruchirappalli. A copy of the payment transaction receipt has to be attached with the application form, without which the bid won't be considered		
Security Deposit (SD) (Refundable)	Security Deposit (10% value of GYM Equipment + 5% value of CMC), less the EMD amount already paid, will have to be remitted to IIM Trichy within 10 days from the receipt of the Purchase Order. SD has to be paid along with the letter of acceptance within 10 days from the date of receipt of the work order, failing which the work order will stand cancelled.		
Address for submission of Tender	The Chief Administrative Officer (i/c), Indian Institute of Management Tiruchirappalli, Pudukottai Main Road, Chinna Sooriyur Village, Tiruchirappalli - 620 024.		
Mode of Submission of Tender	Speed Post/Registered Post/Courier OR Hand delivery – during office hours (9.30 to 17.00 hrs) only (To be submitted to Dispatch Section of IIMT @ Administrative Wing – II Floor and obtain acknowledgement)		

Notice Inviting Tender

1. Indian Institute of Management Tiruchirappalli(IIMT), an Institute of National Importance, established by the Ministry of Human Resource Development, Govt. of India, is the eleventh IIM and was instituted on 4th January 2011. More details about IIMT are available in our website www.iimtrichy.ac.in

2. IIMT invites sealed tenders through advertised tender enquiry for '*Supply, Installation, Testing and Commissioning of GYM Equipment*' at IIM Tiruchirappalli for the following equipment;

S. No	Category	Description of the Equipment	Qty
1	Chest	Pec Dec Fly	1
2		Bench - All 3 (plain, inclined and decline) along with 1 rod for each	3
3		Vertical Press	1
4	Back	Lat Pulldown	1
5		Seated Row	1
6		T Bar Row	
7	Biceps and Triceps	Seated Preacher Curl Bench	1
8	Legs	Leg Extension + Curl	1
9		Leg Press + Calf Ext	1
10		Squat Rack	1
11		Smith Machine	1
12	Free Weights	Dumbbells	
13		2x 1 kg	2
14		2x 2 kg	2
15		2 x 3 kg	2
16		2 x 5 kg	2
17		2 x 7.5kg	2
18		2 x 10 kg	2
19		2 x 12.5 kg	2
20		2 x 15 kg	2
21		1 x 20 kg	1
22		1 x 25 kg	1
23		Rods	
24		3 x 7 ft	3
25		2 x 5ft	2
26		2 x EZ Curl bar	2
27		Box Rod	1
28		Weight Plates	
29	8 x 2.5 kg	8	

S. No	Category	Description of the Equipment	Qty
30		8 x 5 kg	8
31	Free Weights	8 x 7.5 kg	8
32		8 x 10 kg	8
33		4 x 12.5 kg	4
34		4 x 15 kg	4
35		2 x 20 kg	2
36		Kettle Bell	1 Unit
37		2 x 2 kg	2
38		2 x 3 kg	2
39		2 x 5 kg	2
40		2 x 7 kg	2
41		2 x 10 kg	2
42		Cardio	Treadmills
43	Cycle		2
44	Cross Fit	Cross Trainers	1
45		Hammer Tyre	1
46		Battle Rope	1
47		Medicine Balls	1
48		Climbing rope	1
49		Push up Bar	1
50	Functional Trainer	Cable Crossover	
51	Bench and Stools	2 x Adjustable benches	2
52		Barbell and Dumbbell Rack	1
53		2 Multi-Purpose Stool	2
54		2 Flat Bench	2
55		2 abdominal board	2
56	Misc	Weight stoppers	1
57		Nylon rope for triceps and biceps	1
58		2* Handles	2
59		1*Handle	1
60		1*Solid Bar	1
61		Aerobic Steppers	2
62		Platform Weighing Machine	1
63	Cross fit rig		1
64	Flooring	Rubber (20mm thickness): 32 ft x 44.5ft ; Wooden: 62 ft * 44.5 ft	94 ft x 44.5 ft
65	Mirrors	44.5 ft x 5 ft	222.5 ft

(Refer Annexure I for specification details)

3. The bidder(s) should remit a Non-Refundable Tender document fee of **Rs. 1,180/-** (inclusive of GST) through online transfer to “**IIM TIRUCHIRAPPALLI**” as per the bank details provided at Page one. A copy of the payment transaction receipt has to be attached with the application form, without which the tender won't be considered for bidding process.

4. The bidder(s) should remit an Earnest Money Deposit (EMD) of **Rs. 60,000/-** (Rupees sixty thousand only) through online transfer to “**IIM TIRUCHIRAPPALLI**” as per the bank details provided at Page No 1. A copy of the payment transaction receipt has to be attached with the tender application form, without which the tender won't be considered for the bidding process. The EMD of the successful bidder will be adjusted against the Security Deposit due to be paid. The EMD of the unsuccessful bidders will be released after finalization of the tender. No interest is payable on the earnest money.

Eligibility Conditions for Bidders

5. The tendering Agency must fulfill the conditions mentioned in the succeeding paras in order to be eligible for technical evaluation of the bid.

6. The bidder(s) should be registered with the Goods and Services Tax council for the purpose of Goods & Service Tax (GST). A copy of the GST registration certificate has to be submitted with the tender document. A copy of GST Registration Certificate, PAN and Bank account details should be submitted along with the Technical Bid. The names appearing on all these documents and tender document should be same or linked.

7. IIMT intends to purchase International Standard of Gym equipment and the detailed specifications are given in the Tender Document. The Bid shall only be submitted by Manufacturer or their Authorized Distributors/Dealers.

8. The bidder(s) should have been a manufacturer or an Authorized Distributors/Dealers of the GYM Equipment Brand being offered for at least **three years**. Adequate documentary evidence of at least three years of existence as manufacturer/authorized supplier should be submitted with the technical bid. Bidder, who do not have the requisite experience, will be rejected.

9. Bidder(s) should be regular in filing Income-Tax returns. A copy of Income tax returns filed and audited accounts statement for the last two financial years (2017-18 & 2018-19) and unaudited financial statement for the year 2019-20 should be submitted with the Technical Bid.

10. The average annual turnover of the bidder(s) for the last 3 (three) years should not be less than **Rs. 25 lakhs**. Bidder(s) must have an average annual turnover of **Rs. 25 lakhs** during the last three (3) financial year through supply/sale of GYM Equipment etc.

(Documentary proof like financial statement /Balance sheet from Chartered Accountant/ equivalent statutory authority to be submitted).

11. The Bidder(s) should have also supplied and installed same Brand of fitness equipment in any Government /Semi Government/Private Institutes and reputed Private/Sports Organizations during the last three years. Copies of Work order/Completion Certificate/ Testimonials with verifiable contacts should be submitted with the Technical bid.

12. The bidder(s) shall provide the equipment manufacturer's guarantee that the product will be covered against any manufacturing and operational defects for at least not less than two years.

13. The bidder(s) should provide the documentary evidence regarding after sale service capabilities through ongoing valid Comprehensive Maintenance Contracts of the same brand fitness equipment to justify their after sales service capabilities.

14. The bidders should not be blacklisted by any department of the Government of India in the past. There should not be any criminal case registered against the bidding firm or its owners/partners anywhere in India. An undertaking to this effect in the Company letter head duly signed by the owner / partner or both to be enclosed, as per **Annexure V**.

Procedure for Submission of Tender

15. The tender document should be downloaded from the IIMT website www.iimtrichy.ac.in/tender

16. The bidder(s) shall not make any changes or amendment in the tender document as published in the IIMT website.

17. All correspondence and documents relating to the tender shall be written in English.

18. No paper / page shall be detached from the tender document. No addition or alteration should be made in the tender document.

19. The tender document should be filled in legible handwriting/printing/typing without any ambiguity.

20. If any correction is necessary, the same should be made after scoring out the old entry. All the corrections should be attested with full signature of the bidder with date.

21. The tender shall be submitted in **Two** parts, viz., **Technical Bid and Financial Bid**. All the pages of the tender document being submitted must be signed and sequentially numbered by the bidder(s) before submission, as per the procedures and requirements

stipulated herein.

22. Since this tender is based on two bid system., **TWO SEPARATE SEALED ENVELOPES** as explained below need to be prepared:

I. Technical Bid : (Envelope A)

The following documents are to be furnished by the bidder(s) along with Technical Bid (***Annexure III***), as per the tender document;

- a. Application form as per **Annexure - IV**.
- b. Copy of PAN and GST Registration.
- c. Copy of constitution or legal status of the bidder manufacturer / Sole proprietorship /firm / agency etc.
- d. Copy of work orders, testimonials/completion /performance certificate from past clients of equivalent order sized (***received in the last three years***) with verifiable contacts.
- e. A copy of the payment transaction receipts amounted to Rs. 1180/- and Rs. 60,000/- towards tender fee and EMD, respectively, have to be attached with the tender document, without which the tender won't be considered for the bidding process.
- f. Certificate of Manufacture or Authorized Distributor.
- g. A copy of Income tax returns filed and audited accounts statement for last two financial years (2017-18 & 2018-19) and unaudited financial statement for the financial year 2019-20.
- h. Attested copy of deed of partnership, if the firm is a partnership concern. Memorandum and Articles of Association duly certified in case of Company.
- i. Technical details/literature/operational manual etc. of the GYM equipment.
- j. Duly Signed Tender document and its all annexures.
- k. All other document mentioned in tender document, **except Financial Bid document (*Annexure II*)**.

The **Technical Bid** Cover with the aforementioned required enclosures should be in sealed condition and SUPERSCRIBED with the following text: **"Technical Bid for Supply, Installation, Testing and Commissioning of GYM Equipment"**

Date :

Signature of the Bidder with Seal

II. Financial Bid - (Envelope B)

Price bid Form (As per Annexure II duly filled and signed) – Price must be quoted as per the format specified, failing which tender shall be summarily rejected. The price quoted shall include all statutory levies such as customs duty, insurance, packing, freight, transportation up to the site including loading and unloading fees etc, **excluding GST**. The quantum of GST of item(s) shall be decided as per the prevailing GST Act. These rates will be valid for a period of 180 days from the date of tender.

Only duly filled **Financial Bid** as per **Annexure-II** should be put in a separate cover and the cover should be in sealed condition. This envelope should be **SUPERSCRIBED** with the following text: **“Supply, Installation, Testing and Commissioning of GYM Equipment”**

23. Both these sealed envelopes (Envelope A & Envelope B) should carry the name and address of the bidder and be placed/kept inside a LARGER Size Master Envelope with the following text **SUPERSCRIBED** on the master envelope:

Tender for Supply, Installation, Testing and Commissioning of GYM Equipment – Tender No. IIMT/GYM/003/2020 dated 16/05/2020”.

24. The master envelope containing the two envelopes should be delivered at the below mentioned address **on or before 08/06/2020 by 17.00 hrs;**

**The Chief Administrative Officer i/c,
Indian Institute of Management Tiruchirappalli,
Trichy - Pudukkottai Main Road,
Chinna Sooriyur, Tiruchirappalli – 620024**

25. If the two inner envelopes and the one outer envelope (i.e., larger envelope) are not sealed and marked as instructed, IIMT will assume no responsibility for the misplacement or premature opening of any of the envelopes. The bid whose envelope is opened prematurely before the scheduled date will be rejected from contention.

26. The bidders are cautioned that furnishing of incomplete/ambiguous information, suppression of facts and any alteration of the prescribed tender format will entail outright rejection of the bid application.

27. The tender should be submitted either through Registered Post/Speed Post/Courier or delivered to IIMT in hand. IIMT will not accept any responsibility or grant any relaxation of time for any Postal delay in submission of tender.

Date : **Signature of the Bidder with Seal**

General Term & Conditions

Scope of Work:

28. The scope of work in this contract covers **“Supply, Installation, Testing and Commissioning of Gym Equipment at IIM Tiruchirappalli”**.

Pre-Bid Meeting

29. Pre-Bid Meeting with the intending bidders shall be held on **28/05/2020 (Thursday)** at **15:00** Hrs. onwards in the Dean’s Office Meeting Room, Indian Institute of Management Tiruchirappalli, Pudukkottai Main Road, Chinna Suriyur, Tiruchirappalli 620 024 to clarify doubts that may arise before submission of the bids. ***The pre-bid meeting may either be conducted physically or through online mode, which will be intimated in the Institute’s website.*** Bidders/Representatives are invited to participate in this pre-bid meeting. Such attendees have to produce a ***letter of authorization from their firm (or firms they are representing) for attending the Pre-bid meeting*** as per format enclosed vide **Annexure VI**. Bidders are requested to mail the doubts to purchase@iimtrichy.ac.in, prior to the pre bid meeting if possible, to enable us to clarify the doubts in the pre-bid meeting itself.

30. The Bidder(s) can visit the site of the Gym equipment to be installed when they will be coming for the Pre-Bid meeting on **28/05/2020**. This will enable the bidders to satisfy themselves as to the nature of the site of work, local facilities of access, availability of materials and all other matters affecting their prices for the execution and completion of work. The Bidders need to make themselves fully acquainted with the nature and scope of work.

Opening of Master Envelope & Technical Bids

31. The master envelope and technical bid (cover 1) will be opened by the Tendering Committee on **23/06/2020 at 11.00 Hrs.** in the presence of the bidders or their authorized representatives. A maximum of two representatives per bidder shall be authorized and permitted to attend the bid opening. Bidders / Representatives have to produce authorization letter from the firm, to participate in the opening of Technical Bid as per the format enclosed vide **Annexure VI**.

Technical Bid Evaluation:

32. Detailed technical evaluation shall be carried out by the Institute pursuant to conditions in the tender document to determine the substantial responsiveness of each clause in the tender. For this clause, the substantially responsive bid is one that conforms to all the eligibility and terms and condition of the tender without any deviation.

Financial Bid Evaluation:

33. The financial bid shall be opened of only those bidders who have been found to be technically eligible.

34. The price bids of all the technically eligible bidders will be opened on **26.06.2020** at **11.00 Hrs**, in the presence of technically eligible bidders or their authorized representatives. Bidders / Representatives have to produce authorization letter from the firm, to participate in the opening of Technical Bid as per the format enclosed vide **Annexure VI**.

35. Amongst the eligible bidders who has quoted the lowest in the financial bid will be awarded the work.

36. **Correction of errors in the Financial Bid.** Arithmetical errors, if any, shall be rectified on the following basis. If there is a discrepancy between the unit price and total price, then the unit price shall prevail and the total price shall be corrected by the Institute.

37. The financial evaluation would be done on individual basis for Part A & Part B of the Financial Bid. The grand total of Part A and Part B will be calculated for determining the lowest bidder.

38. **Award of Contract:** The Institute shall consider placing of orders for the work to the bidder, whose offer has been found technically and financially acceptable. The Institute reserves the right to negotiate the price(s) against price(s) quoted by the L1 bidder, who has quoted the lowest in the Price Bid.

39. **Signing of Contract:** The successful bidder shall be required to execute the Contract Agreement accepting all terms and conditions stipulated herein on a non-judicial stamp paper of Rs. 100/- (Rs.one hundred only) within 10 days from issue of the Purchase Order along with interest free performance security deposit. In the event of failure on the part of the successful bidder to sign the Contract within the period stipulated above, the EMD shall be forfeited and the acceptance of BID shall be considered as cancelled.

Security Deposit (SD)

40. The successful bidder will be required to remit an interest free Security Deposit of 10% order value of Gym Equipment plus 5% value of CMC charges covering five years period in the form of Demand Draft (DD) or through online transfer to IIM Trichy's Bank Account mentioned at Page one of the tender document, after receipt of the Purchase Order. The security deposit pertaining to GYM equipment will be refunded to contractor after 30 days from payment of the final bill.

41. The SD pertaining to 5% value of the CMC charges will proportionately be refunded to the contractor every year (from the date of commencement of CMC), after successful

completion of each year's CMC service.

Forfeiture of Security Deposit Money:

42. In the event of failure to supply or maintain the equipment / instruments as per Purchase Order within the stipulated period, the security deposit may be forfeited.

43. If any equipment/ instrument is damaged by the selected bidder, cost of the same will be deducted from the deposited Security money of the contractor.

44. **Rate:** The bidder(s) shall quote the rate for ***“Supply, Installation, Testing and Commissioning of Gym Equipment at IIM Tiruchirappalli”*** and the rate shall also be inclusive of all taxes & duties, packing, forwarding, transportation upto IIMT, insurance, loading/ unloading, ***excluding GST***. Rate should be quoted only in Indian Rupees (INR).

45. The quantum of GST of item(s) shall be decided as per the prevailing GST Act. The selected bidder(s) shall submit the Invoice incorporating the full GST component at the time of submission of bill.

46. ***As this tender is an Item Rate Tender, rates quoted for all items shall only be considered.*** The rates quoted shall be firm during the currency of the contract.

47. ***The Bidder(s) should submit only one bid, and a single company submitting more than one bid shall be disqualified.***

Equipment Materials:

48. All materials and components supplied under this contract shall be new and suitable in every respect for reliable operation under tropical conditions and should be of reputed make. The bidder(s) shall quote the rate(s) from any one of the following makes;

- a. Jerai
- b. Life Fitness
- c. Precor
- d. Matrix

49. All sundry fittings, assemblies, accessories, hardware items, foundation bolts etc. as required and all other sundry which are useful and necessary for proper assembly and efficient working of the various components of the Gym Equipment shall be deemed to have included in the tender, whether such items are specifically mentioned in the tender documents or not.

50. GYM Equipment of makes other than **‘Makes’** mentioned in the Tender document shall not be accepted.

Warranty / Guarantee:

51. The vendor should ensure that the equipment supplied has at least two years manufacturer's warranty/guarantee with onsite service as part of it. Any failure in the equipment or a subsystem thereof should be rectified within a maximum period of 10 days of lodging a complaint. Any defect attributable to poor workmanship or use of substandard quality material during manufacturing process must be replaced with new one with free of cost at site by the supplier irrespective of the guarantee/ warranty clauses between the supplier and his OEM. No additional charges shall be paid to the vendor by the Institute. Warranty certificate for all the equipment's covering warranty period, which will commence from the date of commissioning, should be given at the time of supply of the equipment.

52. No offer of the vendor will be accepted without warranty/ guarantee of their supplied/ installed goods.

53. **Uptime guarantee:** The firm should provide uptime guarantee of 95%

54. Failure to comply with all the terms and conditions mentioned herein would result in the tender being summarily rejected.

55. **Downtime penalty Clause:** During the standard warranty provided by the manufacturer as well as comprehensive warranty period, the guarantee uptime of 95% of 365 days will be ensured. In case the down time exceeds the 5% limit, the penalty of extension of warranty period by two days for each additional day of down time will be enforced at free of cost. The vendor must undertake to supply all spares for optimal upkeep of the equipment as per the warranty/guarantee (as applicable) after handing over the unit to the Institute.

56. **Authority of person signing document:** A person signing the tender application or any documents forming part of the contract on behalf of another shall be deemed to warranty that he/she has authority to bind such other and if, on enquiry, it appears that the person so signing had no authority to do so, the IIM Trichy may without prejudice to other Civil and criminal remedies cancel contract and held the signatory liable for all cost and damages.

Delivery and Installation

57. The items shall be delivered and successfully installed and commissioned within **21 days** from the issue of Purchase Order at IIM Trichy premises.

58. On completion of the installation, all required tests as specified in relevant specifications & manufacturer's standard shall be performed to the fullest satisfaction of Institute's Sports Committee. Bid rates shall be deemed to have included for testing of the equipment. Tools & plants, other materials and personnel required for conducting tests shall be provided by the contractor.

59. The bidder shall provide a detailed training manual that contains tips for the user and safety precautions need to be followed while using of Gym equipment.

60. **Penalty for delay in delivery.** The date of delivery should be strictly adhered to otherwise the IIM Trichy reserves the right not to accept the delivery of GYM equipment. All the aspects of safe delivery, installation and commissioning shall be the exclusive responsibility of the supplier. If the supplier fails to deliver, install and commission the goods on or before the stipulated date, then a penalty at the rate of 0.5% per week of the total order value shall be levied subject to maximum of 10% of the total order value.

Inspection:

61. IIM Trichy shall have the right to inspect and/or to test the goods to confirm their conformity to the Tender's Specifications at no extra cost to the Purchaser.

62. The Director, IIM Trichy shall be the final authority to reject full or any part of the supply which is not confirming to the specifications and other terms and conditions. No payment shall be made for the rejected Stores. Rejected items must be removed by the Bidders within a week at their own cost and replaced immediately, failing which the Institute (IIM Trichy) may charge demurrage charges as decided at that time.

63. **Payment Term:** No Payment shall be made in advance. The vendor shall submit the bill only after supply, installation, testing and commissioning of the equipment to the full satisfaction of IIM Trichy. The bill should have full particulars of the items.

64. The contractor(s) shall also be liable for depositing all taxes, levies, cess, etc., wherever applicable, on account of services rendered by it to IIM Tiruchirappalli to the concerned tax collection authorities from time to time as per existing rules and regulations on the matter.

65. The Income Tax (T.D.S.), if applicable, shall be deducted at prevailing rate from the bills, as amended from time to time in accordance with the provisions of Income Tax Department, and a certificate to this effect shall be issued by IIM Tiruchirappalli to the agency.

66. In case, the contractor(s) fails to comply with any statutory / taxation liability under appropriate law, and as a result thereof IIM Tiruchirappalli is put to any loss / obligation, monetary or otherwise, IIM Tiruchirappalli shall be entitled to get itself reimbursed out of the outstanding bills or the Performance Security Deposit of the agency, to the extent of the loss or obligation in monetary terms. In such instances IIM Tiruchirappalli could initiate penal measures including the termination of the contract.

67. **Specification:** Bids which are not meeting the bid specifications are not permitted and will be rejected.

68. **Quality Assurance Certification for manufacturer:** ISO 9000/9001/9002 or equivalent is essential. In case of Cardio stations, (User Safety) assurance certifications like EUROPEAN CE/ EN957/ LVD/ EMC also essential (***Documentary proof must be submitted with technical bid.***)

69. **Additional Quantity Clause:** - IIM Trichy may exercise an option to procure an additional 50% of the original contracted quantity in accordance with the same terms & conditions of the present contract. It will be entirely at the discretion of the Buyer (IIM Trichy) to exercise this option or not.

70. **Repeat Order Clause:** - The buyer (IIM Trichy) can order up to 50% quantity of the items under the present contract within six months from the date of supply/successful completion of the work, the cost, terms & conditions remaining the same. It would be entirely the discretion of the buyer (IIM Trichy) to place the repeat order or not.

71. **Arbitration:** In case of any disputes between the parties viz. IIM Trichy on one hand and the agency/firm awarded the Contract on the other hand, arising out on account of scope of the work and other mandatory liabilities as stated in the Contract Agreement, the dispute shall be referred to an Arbitrator as per Arbitration and Reconciliation Act 1996, in Trichy jurisdiction. The decision of the Arbitrator shall be final and binding on the both parties.

72. **Subletting of Work:** The firm shall not assign or sublet the work/job or any part of it to any other person or party. **The tender is not transferable. Only one tender shall be submitted by one tenderer.**

73. Bidder shall submit a copy of the tender document and addendum/corrigendum thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document. Bidder(s) shall also submit the Declaration Certificate duly signed as per **Annexure VIII** with technical bid.

74. **Works Site Cleanliness:** During the work, the contractor shall always keep the working area and store free from waste or rubbish. On completion of work, he shall remove all debris, additional materials and leave the premises clean to the full satisfaction of the Institute.

Termination of Contract:

75. IIMT may, without prejudice to any other remedy for breach of contract, terminate the contract in whole or in parts in the event of the following:

76. If the contractor fails to arrange the supply, installation and commissioning of the Gym equipment within the period (s) specified in the contract or any extension thereof granted by the Institute.

77. If the contractor fails to perform any other obligation(s) under the contract.

78. **Forfeiture of Earnest Money:** The earnest money will be forfeited in the following cases:

- a. Earnest Money is liable to be forfeited and bid is liable to be rejected, if the bidder(s) withdraws or amends impairs or derogates from the tender in any respect within the period of validity and/or after opening the tender.
- b. When the successful tenderer does not deposit the security money after the work order is given.
- c. If the successful bidder(s) fails to complete the work within the prescribed time after the confirmed orders.
- d. When information/certificate/document furnished is found to be false at any stage.
- e. When the bid documents have been manipulated or altered after they are downloaded from the website.

Jurisdiction:

79. All disputes arising out of this contract shall be subjected to the jurisdiction of Madurai Bench of Madras High Court.

80. Relationship Certificate

- a. The bidder should give a certificate that none of his/her near relative is working in the units as defined below where he is going to apply for the tender. In case of proprietorship firm certificate will be given by the proprietor. For partnership firm certificate will be given by all the partners and in case of limited company by all the Directors of the company. Due to any breach of these conditions by the company or firm or any other person the tender will be cancelled and Bid Security will be forfeited at any stage whenever it is noticed and IIMT will not pay any damage to the company or firm or the concerned person.
- b. The company or firm or the person will also be debarred for further participation in the concerned unit.

The near relatives for this purpose are defined as: -

Members of a Hindu undivided family.
Spouse.



The one is related to the other in the manner as father, mother, son(s) & Son's wife (daughter in law), Daughter(s) and daughter's husband (son in law), brother(s) and brother's wife, sister(s) and sister's husband (brother in law).

The Relationship Certificate (**Annexure-VII**) needs to be placed in the Technical bid cover.

Amendment to bid document

81. At any time prior to the date of submission of bids, IIMT may modify the bid document with amendments either on its own or in response to a clarification required by a prospective bidder during pre-bid meeting.

- a. Such amendments shall be notified on IIMT's website only and these amendments will be binding on all prospective bidders.
- b. The Institute may at its own discretion extend the last date for the receipt of bids/cancel the bids without assigning any reason.

Annexure – I				
List of Gym Equipment with Specifications				
S. No	Category	Description of the Equipment	Specifications	Qty
1	Chest	Pec Dec Fly	Corrosion resistant, Durable, Average Weight Loading of 100 KGS IN PLATES, MANUAL, usage equivalent to commercial purpose, good quality of iron rods, Seat Cover Material Leather, MS (mild steel) frame	1
2	Chest	Bench - All 3 (plain, inclined and decline) along with 1 rod for each	Seat Cover Material Leather, Corrosion resistant, Durable, usage equivalent to commercial purpose, MS (mild steel) frame, good to use lifting heavy weights	3
3	Chest	Vertical Press	Corrosion resistant, Durable, Average Weight Loading of 120 KGS, usage equivalent to commercial purpose, Seat Cover Material Leather, MS (mild steel) frame	1
4	Back	Lat Pulldown	Corrosion resistant, Durable, Average Weight Loading of 120 KGS IN PLATES, Seat Cover Material Leather, MS (mild steel) frame, usage equivalent to commercial purpose	1
5	Back	Seated Row	Weight stack - 100 Kg, Frame material - MS (Mild steel), usage equivalent to commercial purpose, Seat Cover Material Leather, Surface Finish Color Coated	1
6	Back	T Bar Row	Manual addition of weights by using plates, Corrosion resistant, Durable, good to carry heavy weights	1
7	Biceps and Triceps	Seated Preacher Curl Bench	Seat Height should be Adjustable, Material Mild Steel, Good to hold a weight stack of 50 kg, Corrosion resistant, Durable, usage equivalent to commercial purpose, MS (mild steel) frame	1
8	Legs	Leg Extension + Curl	Weight Stack 100 kg, preferably two different machines instead of two in one, Frame material - MS (Mild steel), usage equivalent to commercial purpose, Seat Cover Material Leather, Surface Finish Color Coated	1
9	Legs	Leg Press + Calf Ext	Should be perform both hack squats and leg press, manual addition of free weights, usage equivalent to commercial purpose	1
10	Legs	Squat Rack	Ability to hold heavy weights, usage equivalent to commercial purpose	1

Annexure I (Continued)				
List of Gym Equipment with Specifications				
S. No	Category	Description of the Equipment	Specifications	Qty
11	Legs	Smith Machine	Loading Capacity 250 Kg, Ability to hold heavy weights, usage equivalent to commercial purpose	1
12	Free Weights	Dumbbells – 2 x (1kg, 2kg, 3kg, 5kg, 7.5kg, 10kg, 12.5kg, 15kg), 1x (20kg, 25kg)	Durable and long lasting, heavy use	1 Unit
13	Free Weights	Rods – 3x7 Ft, 2x5Ft + 2 EZ curl bar + Box Rod	Durable and long lasting, heavy use, stainless steel	1 Unit
14	Free Weights	Weight Plates – 8x(2.5kg, 5kg, 7.5kg, 10kg) + 4x (12.5kg, 15kg) + 2x (20kg)	Durable and long lasting, heavy use	1 Unit
15	Free Weights	Kettle Bell – 2x (2kg, 3kg, 5kg, 7kg, 10 kg)	Iron material, colour coated, Durable and long lasting, heavy use	1 Unit
16	Cardio	Treadmills	Motorized Treadmill with stabilizer, Auto stop safety system, Built-in transport wheels, Integrated hand grip pulse sensors, Padded soft touch handles, Mobile device holder with safety grip texture【Shortcut】Direct speed and incline shortcuts plus incremental buttons on handlebars, electronic display, good for commercial usage, maximum user weight of 140 kgs, Big LCD display showing:- Pace, Calories, Time, Distance, Pulse, Laps, Body Fat, Incline, Speed, Speed and Incline Controls on the Arm Rest, should have warranty cum CMC for 5 years	3
17	Cardio	Cycle	With stabilizer, ELECTRONICS Displays: Speed, Distance, Time, Calories, Lap, Program, Level, Max. User Weight : 140 Kgs, Auto stop safety system, Built-in transport wheels, Integrated hand grip pulse sensors, Padded soft touch handles, Mobile device holder with safety grip texture【Shortcut】shortcuts plus incremental buttons on handlebars, electronic display, good for commercial usage	2

Annexure I (Continued)				
List of Gym Equipment with Specifications				
S. No	Category	Description of the Equipment	Specifications	Qty
18	Cardio	Cross Trainers	With stabilizer, ELECTRONICS Displays: Speed, Distance, Time, Calories, Lap, Program, Level, Incline etc, Max. User Weight : 140 Kgs, Auto stop safety system, Built-in transport wheels, Integrated hand grip pulse sensors, Padded soft touch handles, 19Mobile device holder with safety grip texture【Shortcut 】Direct speed and incline shortcuts plus incremental buttons on handlebars, electronic display, good for commercial usage	3
19	Cross Fit	Hammer Tyre	SLEDGE HAMMER : Durable steel construction, SYMMETRICALLY BALANCED : Fully balanced for optimum weight equalization and super easy to use. Try to include 4kgs, 6kgs, 10kgs. Tyre should be big enough so that it can be used for flip exercise.	1
20	Cross Fit	Battle Rope	Ideal for cross fit and general training, heavy use, should come with shrink handles for improved grip and protection for your hands, high-quality polyester to protect the rope from friction, more durable and should last years of use	1
21	Cross Fit	Medicine Balls	Sturdy rubber construction and can bounce off hard surfaces, Textured finish should provide a superior grip, Ideal for classic medicine ball workouts	16
22	Cross Fit	Climbing rope	Rope Diameter: 1.5" With 3 layer processing, Intended Use Commercial	1
23	Cross Fit	Push up Bar		1
24	Functional Trainer	Cable Crossover	Should have pull up bars attached to it, Intended Use Commercial, Material Mild Steel, Surface Finish Polished	1
25	Bench and Stools	Adjustable benches	Intended Use Commercial, Material Mild Steel, Surface Finish Polished	2
26	Bench and Stools	Barbell and Dumbbell Rack	Resistance Type should be Power Rods, Intended Use Commercial, Material Mild Steel, Surface Finish Polished	1

Annexure I (Continued)				
List of Gym Equipment with Specifications				
S. No	Category	Description of the Equipment	Specifications	Qty
27	Bench and Stools	Multi Purpose Stool	Material Mild Steel, Surface Finish Polished	2
28	Bench and Stools	Flat Bench	Length Approx. 6 Feet, Width 16-20 inch, Material Mild Steel, Surface Finish Polished	2
29	Bench and Stools	Abdominal board	Sturdy construction, Seat Cover Material Leather, Corrosion resistant, Durable, usage equivalent to commercial purpose, MS (mild steel) frame	2
30	Misc	Weight stoppers		1
31	Misc	Nylon rope for triceps and biceps	Super-thick, high-carbon steel swivel for strength, durability and comfort. Heavy-duty coated nylon rope	1
32	Misc	Handles		2
33	Misc	Handle		1
34	Misc	Solid Bar		1
35	Misc	Aerobic Steppers	Should support low-impact, fat-burning aerobic step routines as well as other workouts, No-slip stepping surface for safe workouts, 150 kgs of weight capacity, step platform surface should be non-sticky, non-slippery, and shock absorbing	2
36	Misc	Weighing Machine for Gym (with platform)	Electronic Weighing Machine, Capacity 200 Kg, Platform Size - 400*400 mm	1
37	Cross fit rig	Cross fit rig		1
38	Flooring	Rubber (20mm thickness): 32 ft x 44.5ft ;	SBR or EPDM material, thickness of 20mm, size - 20*20 tiles, black colour, shock absorbent and stain resistant	94 ft x 44.5 ft
		Wooden: 62 ft x 44.5 ft	Thickness 6mm, brown colour, weather and water resistant, skid resistant, easy clean.	
39	Mirrors	44.5 ft x 5 ft	Supply and fixing of Mirrors including necessary wooden/ply frames in walls.	222.5 ft

General Specifications and other features of the Gym Equipment

1. All products should be Heavy commercial use with steel frame body.
2. All machines must be made on bio- mechanical principles to perform natural movements.
3. High quality powder coating finish.

4. High quality continuous welded, factory assembled weight frame, and sand blasted moldings for all bends of the square/oval/circular pipe used.
5. All equipment should be of the highest quality material and fittings.
6. Adjustable seats with high density and quality upholstery. Non-magnetic steel handles with rubber coat finish of handles with various grip provisions (close & wide) with non-slip texture.
7. High quality pulleys made of high quality synthetic fiber.
8. High quality cables/wires or belts for pulleys.
9. Quick re-latching seat and lever adjustment system to take minimum time for adjustment.
10. Adequate damping system for weight stack suspension with quality weight stack pins /switch, etc.
11. Provision of variable increment weight stack suspension with quality weight stacks pins /switch, etc.
12. Shrouded weight stack guards and pulley covers to protect from accidents.
13. Smooth operational machines with high precision transmission system and weight stack assembly which reduces friction (rubber bumpers under each weight stack).
14. Rubber coated wires/belts for the pulley exercise.
15. High degree adjustable mechanism which allows for easy adjustment for users.
16. Machines should be based on cam/pulley/lever system as per requirement of the exercise equipment.
17. Provision to perform at various ranges of motion/ angles fitting all user sizes.
18. Standard rubber feet to protect frame from slipping and other damage.

ANNEXURE-II

FINANCIAL BID : PART-B

Item wise rate to be quoted for Gym Equipment

1. The Bidder(s) shall quote Basic Price (INR) in the respective column of the Item.
2. The price quoted shall include all statutory levies such as customs duty, insurance, packing, freight, transportation up to the site including loading, unloading & testing fees etc, *excluding GST*.
3. The Bidder(s) shall quote rate for all the items otherwise the bid will not be considered.
4. List of approved Makes for supply of the below mentioned Gym equipment are given below;
Jerai, Life Fitness, Precor and Matrix
5. The following Makes are the approved for the rubber mats for the flooring, (20 mm thickness of the mats);
Afton /Flooratex

S. No	Category	Description of Item	Qty	Make / Brand	Rate (without GST)	Amount (without GST)
1	Chest	Pec Dec Fly	1			
2		Bench - All 3 (plain, inclined and decline) along with 1 rod for each	3			
3		Vertical Press	1			

Annexure II | Financial Bid (Continued)

S. No	Category	Description of Item	Qty	Make / Brand	Rate (without GST)	Amount (without GST)
4	Back	Lat Pulldown	1			
5		Seated Row	1			
6		T Bar Row	1			
7	Biceps and Triceps	Seated Preacher Curl Bench	1			
8	Legs	Leg Extension + Curl	1			
9		Leg Press + Calf Ext	1			
10		Squat Rack	1			
11		Smith Machine	1			
12	Free Weights	Dumbbells				
13		2x 1 kg	2			
14		2x 2 kg	2			

Annexure II | Financial Bid (Continued)

S. No	Category	Description of Item	Qty	Make	Rate (without GST)	Amount (without GST)	
15	Free Weights	Dumbbells					
16		2 x 3 kg	2				
17		2 x 5 kg	2				
18		2 x 7.5kg	2				
19		2 x 10 kg	2				
20		2 x 12.5 kg	2				
21		2 x 15 kg	2				
22		1 x 20 kg	1				
23		1 x 25 kg	1				
24		Rods					
25		3 x 7 ft	3				
26		2 x 5ft	2				
27		2 x EZ Curl bar	2				
28		Box Rod	1				
29		Weight Plates					
30		8 x 2.5 kg	8				
31		8 x 5 kg	8				

Annexure II | Financial Bid (Continued)

S. No	Category	Description of Item	Qty	Make	Rate (without GST)	Amount (without GST)
32	Free Weights	Weight Plates				
33		8 x 7.5 kg	8			
34		8 x 10 kg	8			
35		4 x 12.5 kg	4			
36		4 x 15 kg	4			
37		2 x 20 kg	2			
38		Kettle Bell				
40		2 x 2 kg	2			
41		2 x 3 kg	2			
42		2 x 5 kg	2			
43		2 x 7 kg	2			
44		2 x 10 kg	2			
45		Cardio	Treadmills	3		
46	Cycle		2			
47	Cross Fit	Cross Trainers	3			
48		Hammer Tyre	1			
49		Battle Rope	1			

Annexure II | Financial Bid (Continued)

S. No	Category	Description of Item	Qty	Make	Rate (without GST)	Amount (without GST)
50	Cross Fit	Medicine Balls	16			
51		Climbing rope	1			
52		Push up Bar	1			
53	Functional Trainer	Cable Crossover	1			
54	Bench and Stools	Adjustable benches	2			
55		Barbell and Dumbbell Rack	1			
56		Multi-Purpose Stool	2			
57		Flat Bench	2			
58		Abdominal board	2			
59	Miscellaneous	Weight stoppers	1			
60		Nylon rope for triceps and biceps	1			
61		Handles	2			
62		Handle	1			
63		Solid Bar	1			
64		Aerobic Steppers	2			

Annexure II | Financial Bid (Continued)

S. No	Category	Description of Item	Qty	Make	Rate	Amount
65	Miscellaneous	Platform Weighing Machine	1	Tata Digital / Metis / Equal		
66	Cross fit rig	Cross fit rig	1			
67	Flooring	Rubber (20mm thickness): 32 ft x 44.5ft ;	94 ft x 44.5 ft	SBR or EPDM material, thickness of 20mm, size - 20*20 tiles, black colour, shock absorbent and stain resistant		
68		Wooden: (thickness 6mm) 62 ft x 44.5 ft		Thickness 6mm, brown colour, weather and water resistant, skid resistant, easy clean.		
69	Mirrors	44.5 ft x 5 ft	222.5 ft	Supply and fixing of Mirrors including necessary wooden/ply frames in walls.		
Total of Part-A =						

ANNEXURE-II
Financial Bid: PART-B

Please quote the rate for each item for onsite Comprehensive Annual Maintenance Contract (CMC), which is inclusive of all the spare parts & accessories and labour charges after expiry of two years' company warranty;

S. No	Item Description (As per Annexure I of Tender Document)	Rate (without GST)
<i>I. Warranty Requirements for Commercial Strength Equipment</i>		
1.	Structural Frame parts and weldments - 5 years warranty required	
	CMC for 1 st year (after completion of company warranty period of two years)	
	CMC for 2 nd year	
	CMC for 3 rd year	
	CMC for 4 th year	
	CMC for 5 th year	
2.	Structural moving parts, weight stack plates and components, bearings, bushings, pulleys and seat adjustment - 5 years warranty required	
	CMC for 1 st year (after completion of company warranty period)	
	CMC for 2 nd year	
	CMC for 3 rd year	
	CMC for 4 th year	
	CMC for 5 th year	

Financial Bid | Annexure II (Continued)

S. No	Item Description (As per Annexure I of Tender Document)	Rate (without GST)
II. Warranty Requirements for Commercial Cardio Equipment		
1.	Structural Frame - for 5 years warranty	
	CMC for 1 st year (after completion of company warranty period)	
	CMC for 2 nd year	
	CMC for 3 rd year	
	CMC for 4 th year	
	CMC for 5 th year	
2.	Drive Motor - 5 years warranty required	
	CMC for 1 st year (after completion of company warranty period)	
	CMC for 2 nd year	
	CMC for 3 rd year	
	CMC for 4 th year	
	CMC for 5 th year	

Financial Bid | Annexure II (Continued)

S. No	Item Description (As per Annexure I of Tender Document)	Rate (without GST)
3	Mechanical and Electrical parts = 5 years warranty required	
	CMC for 1 st year (after completion of company warranty period)	
	CMC for 2 nd year	
	CMC for 3 rd year	
	CMC for 4 th year	
	CMC for 5 th year	
	Total of Part B =	
	Grand Total (Part A + Part B) =	

In words: Rupees _____

ANNEXURE-III
Technical Bid

S. No.	Details of the Bidder(s)	Remarks
1	Name and Address of the Tenderer/Bidder	
2	Complete Address:	
3	Details of the Earnest Money Deposit (EMD) (Yes/No) Online payment transaction No: _____ Dated : _____	
4	Details of the cost of the Tender documents (Yes/No) Online payment transaction No: _____ Dated : _____	
5	Whether the firm has an average annual turnover of Rs. 25 lakhs for the last 3 (three) years through supply/sale of fitness equipment, sports goods, sports accessories, etc.	
6	Whether any criminal case registered against the bidding firm or its owners/partners anywhere in India and the firm is not blacklisted by any department of the Government of India in the past. There should not be an undertaking to this effect in the Company letter head duly signed by the owner / partner or both to be enclosed as per Annexure V .	
7	State clearly whether it is sole proprietor or Partnership firm or a company or a Government Department or a Public Sector Organization	
8	Whether the Bidder has three (three) years' experience in the subject industry?	
9	Whether each page of the Tender document and its annexure have been signed and stamped	
7	Whether Bidders have quoted for each and every item mentioned in Financial Bid (Yes/No)	
8	Whether the firm has GST Registration	
9	Permanent Account No.	
12	Whether the firm has Certificate of Manufacture /Authorized Distributor / Authorized Dealer / Authorized Sub- Dealer	

13	Whether a copy of Income tax returns filed and audited accounts statement for the last two years (2017-18 & 2018-19) and unaudited financial statement for the financial year 2019-20 submitted with technical bid	
14	Whether Catalogue of quoted Make & Model submitted with technical bid	
15	Email ID	
16	Contact No.	



INDIAN INSTITUTE OF MANAGEMENT TIRUCHIRAPPALLI
(An Institute of National Importance, Ministry of HRD, Government of India)
Trichy - Pudukkottai Main Road, Tiruchirappalli-620 024 (TN)
Phone: 0431- 2505121/5122 | email : purchase@iimtrichy.ac.in

Annexure IV

Application Form for submission of Tender Document

The Chief Administrative Officer (i/c),
Indian Institute of Management,
Pudukkottai Main Road,
Chinna Sooriyur Village,
Tiruchirappalli 620 024

Subject: *Tender for Supply, Installation, Testing and Commissioning of GYM Equipment at IIM Tiruchirappalli*

Reference: Tender Notice published in IIM Trichy website.

Tender No. IIMT/GYM/003/2020 dated 16/05/2020

Dear Sir,

With reference to the tender notice published in above mentioned website, I / We hereby submit my/ our tender in a required format. *Technical Bid in sealed envelope and Financial Bid in separate sealed envelope, put in one single envelope.*

I / We have carefully gone through the terms and conditions and prescribed given and I / We accept the same without any alterations / modifications.

Yours faithfully,

Signature _____

Name _____

Seal of agency / Firm / Company

ANNEXURE V

UNDERTAKING CERTIFICATE

It is certified that I, _____ (name of the person)

S/o Shri _____ r/o

hereby certify that I am authorized to sign this document and that our firm / company has never been blacklisted by any of the Government Organization / Agencies in the past and there is no criminal case registered against our firm / company or its owner / partners anywhere in India.

Name:

Place:

Designation:

Date:

Signature:

Office Seal

ANNUEXURE VI

LETTER OF AUTHORISATION FOR ATTENDING PRE BID MEETING / BID OPENING

To

The CAO (i/c)
IIM Tiruchirappalli
Pudukkottai Main Road,
Chinna Sooriyur Village,
Tiruchirappalli - 620 024

**Subject: Authorization for attending Pre Bid Meeting / Bid Opening on
.....(date) in the tender of Tender for Supply, Installation,
Testing and Commissioning of GYM Equipment at IIM Tiruchirappalli**

Following persons are hereby authorized to attend the Pre Bid Meeting / Bid Opening for the tender mentioned above on behalf of.(Bidder) in order of preference given below.

Order of preference

Name

Specimen Signatures

I

II

Alternate Representative

Signatures of bidder
or
Officer authorized to sign the
bid Documents on behalf of the
bidder.

Notes:

1. Maximum of two representatives will be permitted to attend Pre Bid Meeting / bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not recovered.

ANNEXURE-VII

**NEAR RELATIVE CERTIFICATE
(To be given by ALL Directors)**

I _____ S/o. Shri _____ R/o _____
_____ hereby
certify that none of my relative (s) as defined in the tender document is / are employed in IIMT as per
details given in tender document. In case at any stage, it is found that the information given by me is
false / incorrect, IIMT shall have the absolute right to take any action as deemed fit / without any
prior intimation to me.

Dated:

Signature

Name in block letters of the signatory

In capacity of

NOTE:

- In case of Company / Institution/ Body corporate, a list of all Board of Directors may be submitted along with the bid.
- In case of Company / Institution/ Body corporate, “Near Relative Certificate” are required by all the Directors of Company / Institution/ Body corporate excluding Government of India /Financial Institution nominees and Independent non-official part time Directors appointed by Government of India or the Governor of State.
- In case of Proprietorship firm, certificate will be given by the proprietor.
- For Partnership firm, certificate will be given by all the partners.
- The ‘Near Relative Certificate’ should be submitted as per clause 8

Date:

Signature of Bidder with seal

ANNEXURE VIII

DECLARATION

I, _____(name of the person) hereby declare that I am authorized to sign this document and that:

- 1) All the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that if at any stage, it is found that any information given in this application is false/ incorrect or that our agency does not satisfy the eligibility criteria, our candidature/empanelment is liable to be cancelled/ terminated.
- 2) I understand that the decision taken by the IIMT is final and binding in all matters.
- 3) I hereby agree to work as per the terms and conditions stipulated by IIMT.
- 4) I understand that the IIMT reserves the right to accept or reject and to cancel the empanelment process and reject all expression of interests at any time prior to the award of the contract, without detailing any specified reasons whatsoever.

Place: _____

Signature: _____

Date: _____

Name : _____

Designation: _____

Signature of Bidder with seal

ANNEXURE-IX

Bank Account Details:

Sl. No.	Particulars	Details
1	Name of the Beneficiary	
2	Beneficiary's Bank Account No.	
3	Beneficiary's nature of Bank account	
4	Beneficiary's Bank name	
5	Beneficiary's Bank branch address	
6	Beneficiary's Bank branch code	
7	Beneficiary's Bank branch IFSC Code	
8	Beneficiary's Bank Branch, MICR Code	
9	GST No.	
10	Beneficiary's Address	
11	Beneficiary's Contact No.	

CHECKLIST

Sl.No	Covers	Details	Remarks	Tick (√)
1	Envelope – A (Cover 1)	All the documents and Annexures including copy of the payment transaction receipts amounted to Rs. 1180/- and Rs. 60,000/- towards tender fee and EMD, respectively, <i>except Financial Bid document.</i>		
2	Envelope – B (Cover 2)	Only Financial Bid document as per Annexure II (Part-A & Part-B)		
3	Main cover	All the above 2 covers put inside the cover superscribing <u>“Supply, Installation, Testing and Commissioning of Gym Equipment”</u>		
4	GST Registration Certificate (Enclose copy of the Certificate)			
5	PAN (Enclose copy of the Certificate)			
6	Application form as per Annexure - IV			
7	Certificates / Undertaking as per Annexure V to the effect that the bidder had never been blacklisted by any of the Government Organization / Agencies.			
8	Authorization Certificate as per Annexure VI .			
9	Near Relative Certificate as per Annexure VII			
10	Declaration as per Annexure VIII regarding accepting all the terms and conditions of the tender document. Tender document signed in all the pages with seal of the bidder.			
11	Copy of constitution or legal status of the bidder manufacturer /Sole proprietorship / firm / agency etc.			
12	Copy of Registered Partnership Deed or Articles / Memorandum of Association in the case of partnership firm or Private Limited Company.			
13	The proof for having done the supply & Installation of GYM equipment to Govt. Organizations/PSUs/Academics/Research Institutes/Reputed Organizations.			
14	Experience Certificate in supply/sale of fitness equipment, sports goods, sports accessories, etc during the last three years. Copy of work order, testimonials/completion certificate and Performance Certificate from past clients of equivalent order sized (issued in the last two years) with verifiable contacts need to be attached with the Tender document.			
15	Annual Turnover for the last three financial years. A copy of Income tax returns filed and audited accounts statement for last two financial years (2017-18 & 2018-19) and unaudited financial statement for the financial year 2019-20 should be submitted.			
16	Technical details/literature/operational manual etc. of the GYM equipment.			
17	Whether Tender documents have been signed with seal in all the pages by the bidder			
18	Whether Bank details as per Annexure-IX is submitted			