



Ref. No. IIMT/2019-20/QUO/Pur/Cam/1

February 13, 2020

Sub: Quotation for supply of Canon Camera – Reg

Dear Sir / Madam,

You are requested to quote your lowest rate for the item as per brand and specifications mentioned below:

S.No	Description	Qty	Rate Per Unit	Amount
1	Supply of Camera Make: Canon. Model: EOS 90D (EF-S18-135mm f/3.5-5.6 IS USM).	01 No.		
Total Amount				
GST@_____%				
Total amount including GST				

Terms & conditions:

1. The above cost should be inclusive of GST, Packing and Delivery charges. GST should be quoted separately.
2. Delivery at:
Purchase Department, 2nd floor of Admin Block,
Indian Institute of Management Tiruchirappalli
Trichy- Pudukkottai High way
Chinna Suriyur, Tiruchirappalli – 620 024.
3. Tax will be deducted as per rule in force.
4. Any legal disputes that may arise shall be subject to the jurisdiction of Madurai Bench of Madras High Court.
5. GST Number of IIM Tiruchirappalli is **33AAAAI5004R1ZO**
6. **Warranty:** 3 years from the date of supply of materials.
7. Delivery: within 10 days from the receipt of Purchase Order. If the agency/firm fails to deliver within the delivery period, the purchase order may be cancelled.
8. Payment: 25 days from the date of delivery of items along with submission of Invoice / Bill.
9. The vendor should be a GST registered vendor and GST Number should be mentioned in the quotation.

Quotation should be submitted in the sealed cover super scribing “**Quotation for supply of Canon Camera**” addressed to, “The Chief Administrative Officer (i/c), IIM Tiruchirappalli, Trichy Pudukkottai Highway, Chinna Suriyur, Trichy – 620 024 to reach us on or before **3.00 PM, 06th March 2020.**”


R. Ravikumar
Administrative Officer (A, S&P)